



City and Borough of Sitka

WATER FUND

FISCAL YEAR 2017

Operating Budget

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WATER FUND - SUMMARY BY EXPENDITURE TYPE

Summary

| | 2013 Actual Amount | 2014 Actual Amount | 2015 Actual Amount | 2016 Amended Budget | 2017 Budget |
|--------------------------------|--------------------|--------------------|--------------------|---------------------|------------------|
| Revenue | | | | | |
| State Revenue | 28,135 | 29,702 | 101,034 | - | 1,416,000 |
| Federal Revenue | - | - | - | - | - |
| Operating Revenue | 1,546,831 | 1,752,830 | 2,077,420 | 2,140,717 | 2,162,500 |
| Other Operating Revenue | 11,400 | 68,272 | 15,780 | 7,250 | 7,300 |
| Uses of Property & Investments | 24,884 | 924 | (22,041) | 7,900 | 1,900 |
| Interfund Billings | 492,036 | - | - | - | - |
| Miscellaneous Revenue | 99,272 | 4,283 | 18,402 | 2,330 | 2,330 |
| Cash Basis Receipts | 1,033,128 | - | - | - | - |
| Revenue Totals | 3,235,686 | 1,856,011 | 2,190,595 | 2,158,197 | 3,590,030 |
| Expenditures | | | | | |
| Salaries and Wages | 185,288 | 199,889 | 235,726 | 236,911 | 251,994 |
| Fringe Benefits | 151,857 | 150,275 | 238,851 | 119,498 | 159,939 |
| Operating Expenses | 1,057,313 | 978,230 | 970,208 | 1,156,045 | 1,321,185 |
| Other Financing Uses | - | - | - | - | - |
| Cash Basis Expenditures | 581,165 | - | - | 501,469 | 468,134 |
| Expenditure Totals | 1,975,624 | 1,328,395 | 1,444,785 | 2,013,923 | 2,201,252 |
| Fund Total: Water Fund | 1,260,062 | 527,616 | 745,810 | 144,274 | 1,388,778 |

WATER FUND - SUMMARY BY DEPARTMENT

Summary

| | 2013 Actual Amount | 2014 Actual Amount | 2015 Actual Amount | 2016 Amended Budget | 2017 Budget |
|---|--------------------|--------------------|--------------------|---------------------|------------------|
| Revenue | | | | | |
| State Revenue | 28,135 | 29,702 | 101,034 | - | 1,416,000 |
| Federal Revenue | - | - | - | - | - |
| Operating Revenue | 1,546,831 | 1,752,830 | 2,077,420 | 2,140,717 | 2,162,500 |
| Other Operating Revenue | 11,400 | 68,272 | 15,780 | 7,250 | 7,300 |
| Uses of Prop & Investment | 24,884 | 924 | (22,041) | 7,900 | 1,900 |
| Interfund Billings | 492,036 | - | - | - | - |
| Miscellaneous | 99,272 | 4,283 | 18,402 | 2,330 | 2,330 |
| Cash Basis Receipts | 1,033,128 | - | - | - | - |
| Revenue Totals | 3,235,686 | 1,856,011 | 2,190,595 | 2,158,197 | 3,590,030 |
| Expenditures | | | | | |
| Administration | 772,588 | 548,679 | 577,412 | 667,014 | 728,864 |
| Distribution | 366,485 | 505,796 | 542,769 | 599,377 | 680,830 |
| Treatment | 209,074 | 199,129 | 257,067 | 167,900 | 238,084 |
| Jobbing | - | 2,415 | 114 | - | - |
| Debt Payments | 46,312 | 72,376 | 67,423 | 418,632 | 478,474 |
| Fixed Asset Acquisition | - | - | - | - | - |
| Transfers to Capital Projects and Other Funds | 581,165 | - | - | 161,000 | 75,000 |
| Other | - | - | - | - | - |
| Expenditure Totals | 1,975,624 | 1,328,395 | 1,444,785 | 2,013,923 | 2,201,252 |
| Fund Total: Water Fund | 1,260,062 | 527,616 | 745,810 | 144,274 | 1,388,778 |

WATER FUND

| Account | Account Description | 2013 Actual Amount | 2014 Actual Amount | 2015 Actual Amount | 2016 Amended Budget | 2017 Budget |
|-----------------------|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Fund 210 - Water Fund | | | | | | |
| | <i>Salaries and Wages</i> | | | | | |
| 5110.001 | Regular Salaries/Wages | 157,375.40 | 154,720.02 | 167,592.12 | 204,911.26 | 209,994.39 |
| 5110.002 | Holidays | 8,030.26 | 7,408.38 | 8,412.80 | .00 | .00 |
| 5110.003 | Sick Leave | 6,853.26 | 17,657.06 | 7,669.74 | .00 | .00 |
| 5110.004 | Overtime | 13,029.39 | 20,103.94 | 30,788.77 | 23,000.00 | 23,000.00 |
| 5110.010 | Temp Wages | .00 | .00 | 21,262.50 | 9,000.00 | 19,000.00 |
| | <i>Salaries and Wages Totals</i> | <u>\$185,288.31</u> | <u>\$199,889.40</u> | <u>\$235,725.93</u> | <u>\$236,911.26</u> | <u>\$251,994.39</u> |
| | <i>Fringe Benefits</i> | | | | | |
| 5120.001 | Annual Leave | 13,876.50 | 17,165.50 | 18,909.36 | 7,924.00 | 10,174.00 |
| 5120.002 | SBS | 12,096.10 | 13,190.26 | 15,615.76 | 15,008.50 | 16,070.90 |
| 5120.003 | Medicare | 2,861.23 | 3,142.34 | 3,693.79 | 3,550.12 | 3,801.44 |
| 5120.004 | PERS | 70,770.29 | 75,888.22 | 148,077.89 | 50,140.33 | 51,259.07 |
| 5120.005 | Health Insurance | 44,818.88 | 33,142.82 | 43,425.18 | 33,853.20 | 67,301.76 |
| 5120.006 | Life Insurance | 42.48 | 43.11 | 43.58 | 42.48 | 42.48 |
| 5120.007 | Workmen's Compensation | 7,391.68 | 7,703.10 | 9,085.17 | 8,978.92 | 11,289.42 |
| | <i>Fringe Benefits Totals</i> | <u>\$151,857.16</u> | <u>\$150,275.35</u> | <u>\$238,850.73</u> | <u>\$119,497.55</u> | <u>\$159,939.07</u> |
| | <i>Operating Expenses</i> | | | | | |
| 5201.000 | Training and Travel | 5,189.91 | 8,663.47 | 3,495.39 | 10,829.00 | 10,500.00 |
| 5202.000 | Uniforms | 297.35 | 173.36 | 130.02 | 1,000.00 | 1,000.00 |
| 5203.001 | Electric | 45,419.94 | 51,128.14 | 100,430.51 | 58,000.00 | 111,000.00 |
| 5203.005 | Heating Fuel | 7,153.95 | 4,390.44 | 2,932.13 | 7,000.00 | 7,000.00 |
| 5204.000 | Telephone | 4,731.71 | 4,720.97 | 4,519.52 | 3,500.00 | 7,000.00 |
| 5204.001 | Cell Phone Stipend | .00 | .00 | 675.00 | 1,000.00 | 1,000.00 |
| 5205.000 | Insurance | 37,812.21 | 38,641.23 | 42,294.22 | 42,450.00 | 42,450.00 |
| 5206.000 | Supplies | 73,641.35 | 61,371.41 | 64,596.63 | 107,550.00 | 109,600.00 |
| 5207.000 | Repairs & Maintenance | 18,159.30 | 57,607.46 | 32,198.09 | 15,500.00 | 17,000.00 |
| 5208.000 | Bldg Repair & Maint | 8,913.57 | 3,576.01 | 9,450.70 | 4,975.00 | 6,500.00 |
| 5211.000 | Data Processing Fees | 12,069.00 | 11,454.00 | 11,588.04 | 30,378.00 | 27,520.00 |
| 5212.000 | Contracted/Purchased Serv | 51,829.30 | 121,094.83 | 85,435.03 | 266,287.00 | 156,501.00 |
| 5214.000 | Interdepartment Services | 378,506.20 | 442,647.16 | 423,574.60 | 403,288.00 | 440,124.00 |
| 5221.000 | Transportation/Vehicles | 47,512.24 | 49,162.15 | 48,435.82 | 60,575.00 | 31,200.00 |
| 5222.000 | Postage | 1,083.76 | 4,590.52 | 4,400.79 | 5,500.00 | 7,000.00 |
| 5223.000 | Tools & Small Equipment | 7,322.24 | 10,772.28 | 8,334.94 | 12,450.00 | 21,850.00 |
| 5224.000 | Dues & Publications | 572.15 | 1,691.00 | 1,250.00 | 1,600.00 | 1,600.00 |
| 5226.000 | Advertising | 1,633.30 | 2,641.04 | 3,909.10 | 1,500.00 | 1,500.00 |
| 5227.002 | Rent-Equipment | 9,996.13 | 10,408.55 | 9,816.00 | 3,000.00 | 3,000.00 |
| 5230.000 | Bad Debts | 5,825.64 | 2,381.88 | 14,992.29 | 9,000.00 | .00 |

WATER FUND

| Account | Account Description | 2013 Actual Amount | 2014 Actual Amount | 2015 Actual Amount | 2016 Amended Budget | 2017 Budget |
|----------|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 5231.000 | Credit Card Expense | 11,806.88 | 16,493.02 | 28,007.90 | 30,000.00 | 30,000.00 |
| 5290.000 | Other Expenses | 281,525.06 | 2,245.51 | 2,319.14 | 2,500.00 | 2,500.00 |
| 5290.100 | Unanticipated Repairs | .00 | .00 | .00 | .00 | 200,000.00 |
| 5295.000 | Interest Expense | 46,312.00 | 72,375.71 | 67,422.52 | 78,163.00 | 85,340.00 |
| | <i>Operating Expenses Totals</i> | <u>\$1,057,313.19</u> | <u>\$978,230.14</u> | <u>\$970,208.38</u> | <u>\$1,156,045.00</u> | <u>\$1,321,185.00</u> |
| | <i>Cash Basis Expenditures</i> | | | | | |
| 7200.000 | Interfund Transfers Out | 581,165.04 | .00 | .00 | 161,000.00 | 75,000.00 |
| 7301.000 | Note Principal Payments | .00 | .00 | .00 | 340,469.00 | 393,134.00 |
| | <i>Cash Basis Expenditures Totals</i> | <u>\$581,165.04</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$501,469.00</u> | <u>\$468,134.00</u> |
| | Fund 210 - Water Fund Totals | <u>\$1,975,623.70</u> | <u>\$1,328,394.89</u> | <u>\$1,444,785.04</u> | <u>\$2,013,922.81</u> | <u>\$2,201,252.46</u> |
| | Net Grand Totals | <u>\$1,975,623.70</u> | <u>\$1,328,394.89</u> | <u>\$1,444,785.04</u> | <u>\$2,013,922.81</u> | <u>\$2,201,252.46</u> |

City and Borough of Sitka
720 Fund
Water Capital Expenditure Plan

| Projects | Grants | Loans | Working Capital | Total Authorized Project Budget |
|---|-----------|-----------|-----------------|--|
| <u>Existing Uncompleted Projects</u> | | | | |
| Brady St (HPR to Gavan) 90796 | | | 5,000 | 5,000 |
| Convert Whitcomb Heights Tank PRV to remote control 90797 | | | 11,000 | 11,000 |
| DeArmond Water Main 90754 | | | 50,000 | 50,000 |
| DeGross St Utilities & Street Improvements 90790 | | | 25,000 | 25,000 |
| Street Paving 2017 90801 | | | 5,000 | 5,000 |
| Gavan St Utilities & Street Improvement (Brady to Cascade) | | | | |
| Japonski Island Water Design 80238 | | | 70,000 | 70,000 |
| Jeff Davis St W/WW Improvements 90744 | 644,000 | 812,000 | - | 1,456,000 |
| Marine St Utilities & Street Improvements (Erler to Osprey) 90803 | | | 50,000 | 50,000 |
| O'Cain St. Main Replacement 90651 | | | 165,000 | 165,000 |
| SMC Water Improvements - Roundabout -Bridge 90675 | | | 150,000 | 150,000 |
| UV Disinfection Feasibility 90652 | 5,561,000 | 6,550,000 | 398,000 | <u>12,509,000</u> |
| Totals - Uncompleted Projects: | | | | 14,496,000 |
| <u>Physically Complete</u> | | | | |
| Baranof & Monastery St. W/WW Improvements SMC to DeGross 90766 | 370,000 | 497,000 | - | 867,000 |
| Hollywood Way W/WW & New Archangel WW Replacement 90732 | 227,000 | 250,000 | 25,000 | 502,000 |
| HPR Water Improvements 90673 | | | 852,000 | <u>852,000</u> |
| | | | | 2,221,000 |
| <u>New Projects - FY17</u> | | | | |
| Sitka Paving 2017 90801 | | | 25,000 | 25,000 |
| Kashevaroff St Pavement Replacement (Edgecumbe to End) | | | | |
| Katlian Avenue | | | | |
| Lincoln St (Jeff Davis to Metlakatla) | | | | |
| South Lake/West DeGross Utilities & Street Improvements | | | 50,000 | 50,000 |
| Totals - Requested Projects: | <u>-</u> | <u>-</u> | 75,000 | 75,000 |
| Grand Totals: | | | | <u>16,792,000</u> |
| FY17 Cash Budget Reconciliation: | <u>-</u> | <u>-</u> | 75,000 | |

FY17 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

| Projects | FY 17 Funding Requests in Progress / Unsecured | | | Funding Already Secured | Total Projected Budget |
|---|--|--------------|-----------------|-------------------------|------------------------|
| | Grants | Loans | Working Capital | | |
| DeGross St Utilities & Street Improvements | 90790 | 500,000 | 1,352,100 | | 1,852,100 |
| Lake & Monastery St W/WW Improvements (North of Degroff) | | | 2,887,722 | | 2,887,722 |
| Marine St Utilities & Street Improvements (Erler to Osprey) | 90803 | 500,000 | | | 500,000 |
| Marine St Utilities & Street Improvements (Erler to Osprey) | | | 972,500 | | 972,500 |
| SMC Water Tank Planning Site Selection & Survey | | | 250,000 | | 250,000 |
| SUBTOTAL | | \$ 1,000,000 | \$ 5,462,322 | \$ - | \$ 6,462,322 |

City and Borough of Sitka
Water Fund

Pro Forma Financial Projection

FY2014, FY2015, FY2016 (Projected), and FY2017 Proposed

| <u>Operations</u> | <u>FY2014</u> | <u>FY2015</u> | <u>FY2016 Projected</u> | <u>FY2017 Proposed</u> |
|---|---------------------------|---------------------------|-----------------------------|----------------------------|
| Revenues | 1,823,785 | 2,212,636 | 2,346,300 | 2,169,800 |
| Costs of Operations | <u>(1,422,956)</u> | <u>(1,655,831)</u> | <u>(1,646,900)</u> | <u>(1,765,814)</u> |
| Gross Margin | 400,829 | 556,805 | 699,400 | 403,986 |
| Administrative Expenses | (480,729) | (577,412) | (577,500) | (728,864) |
| Interest Expense | (63,960) | (67,422) | (69,800) | (85,340) |
| Other Income/(Expenses) | <u>2,122</u> | <u>(25,678)</u> | <u>(1,850)</u> | <u>2,330</u> |
| Net Operating Income | (141,738) | (113,707) | 50,250 | (407,888) |
| Depreciation | 800,784 | 855,881 | 846,900 | 846,900 |
| Debt Principal Repayment | <u>(264,084)</u> | <u>(298,599)</u> | <u>(340,500)</u> | <u>(393,134)</u> |
| Operating Cash Flow | <u>394,962</u> | <u>443,575</u> | <u>556,650</u> | <u>45,878</u> |
| <u>Capital Expenditures</u> | | | | |
| Grant Revenue | 803,754 | 4,236,809 | 644,000 | 604,000 |
| Loan Proceeds | 333,287 | 2,274,816 | 1,008,500 | 812,000 |
| Use of Designated Working Capital | <u>1,013,572</u> | <u>-</u> | <u>250,000</u> | <u>250,000</u> |
| Total Capital Expenditure Funding | 2,150,613 | 6,511,625 | 1,902,500 | 1,666,000 |
| Capital Expenditures | <u>(2,150,613)</u> | <u>(6,511,625)</u> | <u>1,902,500</u> | <u>1,666,000</u> |
| <u>Working Capital</u> | | | | |
| Beginning Total Working Capital | 998,595 | 317,354 | 902,376 | 841,350 |
| Operating Cash Flow | 394,962 | 443,575 | 556,650 | 45,878 |
| Capital Expenditures and Other Balance Sheet Changes | <u>(1,076,203)</u> | <u>141,447</u> | <u>(617,676)</u> | <u>(250,000)</u> |
| Ending Working Total Working Capital | <u>317,354</u> | <u>902,376</u> | <u>841,350</u> | <u>637,228</u> |
| Beginning Working Capital Designated for Capital Expenditures | 1,933,949 | 955,377 | 902,096 | 813,096 |
| New Designations Of Working Capital For Capital Expenditures | 35,000 | - | 161,000 | 75,000 |
| Expenditures of Designated Working Capital For Capital expenditures | <u>(1,013,572)</u> | <u>(53,281)</u> | <u>(250,000)</u> | <u>(250,000)</u> |
| Ending Working Capital Designated for Capital Expenditures | <u>955,377</u> | <u>902,096</u> | <u>813,096</u> | <u>638,096</u> |
| Beginning Undesignated Working Capital | (935,354) | (638,023) | 280 | 28,254 |
| Increases/(Decreases) | <u>297,331</u> | <u>638,303</u> | <u>27,974</u> | <u>(29,122)</u> |
| Ending Unesignated Working Capital | <u>(638,023)</u> | <u>280</u> | <u>28,254</u> | <u>(868)</u> |

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