



City and Borough of Sitka

TRAVEL AND TRAINING
SUMMARY

FISCAL YEAR 2013

**City and Borough of Sitka
Travel and Training Budget
General Fund**

<u>Department</u>	<u>Amount</u>
<u>Assembly/Administrator</u>	
AML Legislative Committees Summer & Registration	\$ 4,000
SE Conference Mid-Winter Summit and Registration	\$ 2,500
Alaska Mayor's Conference and Registration	\$ 1,700
AML Winter and State Legislative Trip	\$ 3,900
Congressional Delegation DC Trip	\$ 7,500
AML and Registration Fees	\$ 9,500
SE Conference Annual Meeting & Registration	\$ 2,500
AAMC (50%)	\$ 900
Northwest Clerk's Professional Development IV (50%)	\$ 638
Sub Total	\$ 33,138
<u>Legal</u>	
IMLA Conference	\$ 3,690
AML/AMAA Conference	\$ 2,700
AML Legislative	\$ 1,980
Alaska Bar Conference	\$ 1,610
Sub Total	\$ 9,980
<u>Clerk</u>	
IIMC (International Institute of Municipal Clerks) - Colleen	\$ 2,600
AML (AK. Municipal League)	\$ 600
AAMC (AK Assoc. of Municipal Clerks)	\$ 3,000
NW Clerk's Professional Development IV (50%)	\$ 638
Sub Total	\$ 6,838
<u>Finance</u>	
AGFOA - Fall conference - 2 employees	\$ 2,000
AGFOA - Spring conference - 2 employees	\$ 2,000
GFOA Class - Controller	\$ 1,500
Sub Total	\$ 5,500

**City and Borough of Sitka
Travel and Training Budget
General Fund**

<u>Department</u>	<u>Amount</u>
<u>Assessing</u>	
IAAO Course	\$ 1,800
AAAO Summer Conference	\$ 1,500
AAAO Winter Conference	\$ 1,000
Sub Total	\$ 4,300
<u>Planning</u>	
Meetings with GIS Consultants and data providers	\$ 2,200
Sub Total	\$ 2,200
<u>Police</u>	
Management Training	\$ 5,000
Technical Training - Computer/Software	\$ 5,000
Patrol Certification Training	\$ 25,000
Communication/Crisis Management Training	\$ 5,500
National American Humane Conference	\$ 2,000
Correctional Certified Training	\$ 2,500
Sub Total	\$ 45,000
<u>Fire</u>	
Firefighter Training	\$ 5,500
Dive Training	\$ 3,000
Training Materials	\$ 3,000
National Fire Academy	\$ 500
ASFA Conference	\$ 7,000
Fire Arson Conference	\$ 2,000
Sub Total	\$ 21,000

**City and Borough of Sitka
Travel and Training Budget
General Fund**

<u>Department</u>	<u>Amount</u>
<u>Ambulance</u>	
Recertifications	\$ 2,000
Local CME Classes	\$ 3,500
Physician Training	\$ 3,000
Training Materials	\$ 3,000
EMS Conferences	\$ 3,000
Paramedic Refresher	\$ 2,000
Sub Total	\$ 16,500
<u>SAR</u>	
CPR, ETT & EMT Classes - All Volunteers	\$ 4,000
Marine Rescue Training - All Volunteers	\$ 2,500
Transport/Local - All Volunteers	\$ 1,000
Sub Total	\$ 7,500
<u>Public Works Administration</u>	
Public Works Director	\$ 2,500
Maintenance & Operations Manager	\$ 2,500
Sub Total	\$ 5,000
<u>Engineering</u>	
Engineering Classes - +16 contract hours for 4 Engineers	\$ 9,350
Sub Total	\$ 9,350
<u>Streets</u>	
Wastewater certifications	\$ 800
Hazardous materials refresher	\$ 900
Traffic control	\$ 600
Sub Total	\$ 2,300

**City and Borough of Sitka
Travel and Training Budget
General Fund**

<u>Department</u>	<u>Amount</u>
<u>Building Official</u>	
Blding Inspector II - Annual Fire Marshal's Forum	\$ 3,050
Building Official - Fire Inspector Training & Certification	\$ 3,050
Sub Total	<u>\$ 6,100</u>
<u>Library</u>	
Alaska Library Assoc. (Library Director)	\$ 1,200
Sub Total	<u>\$ 1,200</u>
TOTAL GENERAL FUND TRAVEL AND TRAINING	<u>\$ 175,906</u>

**City and Borough of Sitka
Travel and Training Budget
Enterprise & Internal Service Funds**

Fund/Description	Amount
<u>ELECTRIC FUND</u>	
S.E. Conference - Energy Comm.- Utility Director	\$ 1,000
S.E. Conference - Annual Meeting - Utility Director	\$ 3,000
NWPPA Board of Trustees - Utility Director	\$ 5,000
Lobbying & Government Relations - Utility Director	\$ 1,000
Professional Development	\$ 4,000
PE Required CEU's	\$ -
Materials Management -NWPPA	\$ 3,000
Safety & Training - Operators/Mechanics/Technicians	\$ 3,000
Job training & safety- Lineman	\$ 1,250
Metering - Meter Technicians	<u>\$ 5,000</u>
Total Electric Fund Travel & Training	\$ 26,250
<u>WATER FUND</u>	
Water distribution operator's continuing education credits related to state operator certification and other required certificates e.g. Hazwopper & Hazardous site worker, Flagger & Traffic Safety, Trench Safety, etc.	\$ 4,000
Water treatment operator's continuing education credits related to state operator certification, microbiological laboratory training and other required certificates e.g. Hazwopper & Hazardous site worker, etc..	<u>\$ 6,000</u>
Total Water Fund Travel & Training	\$ 10,000
<u>WASTEWATER FUND</u>	
Wastewater collection operator's continuing education credits related to state operator certification and other required certificates e.g. Hazwopper & Hazardous site worker, Flagger & Traffic Safety, Trench safety, etc.	\$ 4,500
Wastewater treatment operator's continuing education credits related to state operator certification, laboratory training and other required certificates e.g. Hazwopper & Hazardous site worker, etc..	<u>\$ 3,500</u>
Total Wastewater Fund Travel & Training	\$ 8,000

**City and Borough of Sitka
Travel and Training Budget
Enterprise & Internal Service Funds**

Fund/Description	Amount
<u>SOLID WASTE FUND</u>	
HAZMAT Training	\$ 1,600
SW Training / Certification	\$ 3,200
Asbestos training	\$ 1,000
CPR and First Aid	\$ 200
SWANA Training	\$ 2,000
Total Solid Waste Fund Travel & Training	<u>\$ 8,000</u>
<u>HARBOR FUND</u>	
Pacific Coast Congress	\$ 2,000
AAHP - Conference - (Sitka Hosting)	\$ 23,000
Total Harbor Fund Travel & Training	<u>\$ 25,000</u>
<u>MANAGEMENT INFORMATION SYSTEMS FUND</u>	
On-training/class room training	\$ 15,000
Cisco Certification Testing - Police	\$ 1,000
Total Management Information Systems Fund Travel & Training	<u>\$ 16,000</u>
<u>CENTRAL GARAGE FUND</u>	
Training /Certifications	\$ 1,800
Total Central Garage Fund Travel & Training	<u>\$ 1,800</u>
<u>BUILDING MAINTENANCE FUND</u>	
Facility Maintenance - Wilbur	\$ 2,266
Boiler Training	\$ 722
Total Building Maintenance Fund Travel & Training	<u>\$ 2,988</u>
TOTAL ENTERPRISE AND INTERNAL SERVICE FUNDS	
TRAVEL AND TRAINING	<u><u>\$ 98,038</u></u>

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