

**CITY & BOROUGH OF SITKA
 PLUG-IN ELECTRIC VEHICLE (PEV)
 CREDIT APPLICATION**



CUSTOMER INFORMATION

DATE	UTILITY ACCOUNT #
CUSTOMER NAME	
SERVICE ADDRESS	
PHONE	WORK/MESSAGE PHONE

VEHICLE INFORMATION

MAKE	MODEL
YEAR	LICENSE NUMBER

Please bring vehicle registration and completed "PEV Credit Application" form to the Electric Department office at 105 Jarvis Street.

RESIDENTIAL - \$120.00
 Maximum of 2 annually

GENERAL SERVICE - \$200.00
 Maximum of 5 annually

I hereby certify that I am a resident of Sitka and I own and operate a plug-in electric vehicle in Sitka. I am requesting a credit on my utility account in accordance with SGC 15.01.020.O.

CUSTOMER SIGNATURE: _____ DATE: _____

CITY USE ONLY

ELECTRIC DEPARTMENT VERIFICATION/APPROVAL	DATE
UTILITY ADJUSTMENT PROCESSED BY	DATE

City & Borough of Sitka

ELECTRIC DEPARTMENT



PLUG-IN ELECTRIC VEHICLE (PEV) CREDIT

In May, 2015 the Assembly approved an energy credit (Ordinance 2015-23) for plug-in electric vehicles that are owned & operated in Sitka.

Sitka General Code-15.01.020.O. Plug-in Electric Vehicle (PEV) Incentive Credit. A one hundred twenty dollar annual PEV energy credit will be applied to all eligible residential class customers that register and operate a plug-in electric vehicle within the CBS up to a maximum of two PEVs per household. A two hundred dollar annual PEV energy credit will be applied to all eligible general service customers that register and operate a plug-in electric vehicle within the CBS up to a maximum of five PEVs.

ELECTRIC VEHICLE OWNER:

- BRING VEHICLE REGISTRATION & COMPLETED “PEV CREDIT APPLICATION” FORM TO ELECTRIC DEPARTMENT OFFICE- 105 JARVIS STREET.
- REPEAT APPLICATION PROCESS ANNUALLY

ELECTRIC DEPARTMENT:

- WHEN DOCUMENTATION IS RECEIVED
 - CONFIRMS THE VEHICLE REGISTRATION IS IN THE APPLICANT’S NAME & PHOTO COPIES IT FOR FILE
 - CONFIRMS THE UTILITY ACCOUNT IS IN THE APPLICANT’S NAME
 - SIGNS OFF ON THE CREDIT APPLICATION
 - SENDS THE APPROVED ORIGINAL CREDIT APPLICATION & REGISTRATION TO FINANCE FOR PROCESSING
- ONCE THE ADJUSTMENT HAD BEEN POSTED TO THE CUSTOMER’S ACCOUNT & A COPY OF THE APPLICATION AND REGISTRATION IS RETURNED.
 - FILE CREDIT & ADD VEHICLE TO CREDIT SPREADSHEET FOR TRACKING

FINANCE DEPARTMENT

- ENTERS ADJUSTMENT ON CUSTOMER’S ACCOUNT
- RETURNS COPY OF CREDIT APPLICATION & REGISTRATION TO THE ELECTRIC DEPARTMENT AFTER ADJUSTMENT HAS BEEN MADE.