

Tenant’s Responsibility for Clean Up

Tenants should remove all decorations and tape after their event. Please clear away all trash on tables, floors, and chairs and wipe off all tables after potluck or catered events. Other extraordinary messes must be cleaned by the tenant prior to departure and within the time of the rental reservation in order to avoid additional charges.

Security (Public Dances, etc): HCH Management will determine the type of security your event requires. Some events, upon determination by HCH staff may be required to provide security or an off-duty police officer.

Sales tax will be added to the total cost.

HARRIGAN CENTENNIAL HALL EQUIPMENT RATES

Equipment rates for conferences and conventions will be negotiated.

Audio/video system	\$10.00 per hour per room, or \$60.00 a day per room
Telephone	\$15.00 per day

Prices are subject to change without notice.

Revised: August 2016