

City and Borough of Sitka

PUBLIC SERVICES

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City and Borough of Sitka Building Department

APPEALS

Interim Policy 02-04

Effective Date: September 27, 2002

Purpose: To establish procedures for appeals.

Background: The Building Code provides for an appeals process. An Appeals Board has been appointed by the Sitka Assembly.

Policy: Persons wishing to file an appeal shall present their appeal in writing to the board secretary. An appeal, per IBC 112.2., must be based on:

1. a claim that the true intent of the code or the rules legally adopted thereunder have been incorrectly interpreted,
2. that the provisions of the code do not fully apply, or
3. that an equally good or better form of construction is proposed.

The appeal must be accompanied by a \$100 application fee. The fee shall be refunded if the appeal is granted.

Per IBC B 101.1, appeals must be filed within 20 days after the notice or determination which is being appealed.

The Board shall meet upon notice from the chairperson. Appeals shall be heard promptly, preferably within 10 days of the filing of an appeal.

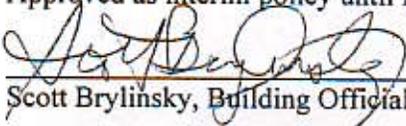
At the first meeting the board shall review this policy for approval by the board as a whole.

Approved:

John Littlefield, Chairperson, Appeals Board

Date

Approved as interim policy until first meeting of board:



Scott Brylinsky, Building Official

9-27-02
Date