



✚ SITKA COMMUNITY HOSPITAL

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Minutes: HOSPITAL BOARD MEETING

Regular Session: December 4th, 2017
Hospital Classroom

Board Attendance: Bryan Bertacchi, Mary Ann Hall, Connie Sipe, Dr. David Lam, Robert Hattle (18:46)

Liaison Attendance: Mike Scarcelli, Dr. Kimberly Bakkes, Steven Eisenbeisz

Staff & Others: Rob Allen, Kay Turner, Steve Hartford, Travis Hudson, Hugh Bevan, Loyd Platson, Dr. Richard Wein, Karen Lucas, Mary Soltis, Beth Kindig, Shannon Callahan, RN, Patrick Williams, Deborah Mendoza, Denise DenHerder, Vicki Akin, Nina Maus

- 1) **Convene/Roll Call:** Bryan Bertacchi, Sitka Community Hospital (SCH) Board President called the meeting to order at 6:04 pm in the SCH classroom. Roll call established four Board members in attendance.
- 2) **Correspondence/Agenda Changes:** Agenda item 9. Executive Session; CEO contract would be moved to the January 2018 board meeting.
- 3) **Persons to Be Heard:** Dr. Wein spoke to quality control and values.
- 4) **Guest Speakers:** None
- 5) **Agenda:** Items on the agenda were approve the minutes of the regular Hospital Board meeting of October 26th, 2017.

David Lam moved to amend the minutes with amendment to remove “and lesser” on motion under item 6B, seconded by Mary Ann Hall. Motion passed, (4/0). Robert Hattle was not present.

Connie Sipe moved to approve the October 26th, 2017 Board minutes as amended, seconded by Ms. Hall. Motion passed, (4/0). Mr. Hattle was not present.

6) **Unfinished Business:**

- A. **Service Changes: Labor and Delivery:** Rob Allen reported on the progress made with SEARHC to reach a collaboration agreement on labor and delivery (L&D) services. The draft letter of intent between SEARHC and SCH was discussed and changes were made.

Ms. Sipe moved the Board authorize the CEO to proceed to execute the Letter of Intent with SEARHC and then to 1. Proceed to work out final details of the collaboration and vision by the Letter of Intent 2. Notify all interested parties that

the goal is to implement the new collaborative plan approximately March 31st, 2018
3. Proceed to implement the collaborative plan, seconded by Mary Ann Hall. Roll call established all in favor (4/0). Robert Hattle was not present.

Public Comment:

- a. Dr. Wein was not in support of a LOI between SEARHC and SCH.
- b. Karen Lucas said women seeking prenatal care should not be involved with SCH practices.

B. EHR Cerner Contract: Mr. Allen and Steve Harford reported on CERNER, the immediate need of a new electronic health record (EHR) service line, the historical research SCH performed and why CERNER was the number one choice. SCH was at a crossroad where either the current EHR, Centriq, would need an upgrade or a new EHR service line would need to be purchased. SCH could no longer safety function using the current EHR system. Dr. Bakkes said on behalf of all the doctors at SCH, SCH could no longer wait as Centriq was getting in the way of their jobs. Mr. Bertacchi asked SCH leadership team to emphasize these point to the Sitka Assembly. CERNER was the preferred EHR system if there was to be future collaboration with SEARCH.

7) New Business

A. Facility Infection Control Risk Assessment 2018: Mr. Allen reported the Infection Control Committee and Caldwell Lewin, Infection Control Nurse, had taken great strides in getting SCH compliant. The Board reviewed and discussed the Facility Infection Control Risk Assessment for 2018.

B. SCH Facility Assessment: Kay Turner reported when the Facility Assessment was complete it would need to be approved by the Board. Lorraine Daly, Long Term Care manager, and Leslie Fulton, Interim Chief of Nursing, were working hard to complete the assessment.

Recess 19:05-19:15

8) Staff Reports:

A. Finance Report: October 2017 Financials: Mr. Allen reported the cost report was complete and the audit report was close to complete. The Board would receive an electronic version of the audit report. Auditor, Max Mertz of Elgee Rehfeld Mertz, LLC, would report to the Board January 2018 and the Sitka Assembly would be invited to attend. Nina Maus, Controller, introduced herself and gave the financial report. The budget did not reflect the appropriation for OB.

B. CEO/Administrative Team Report: Mr. Allen reported on Project Urgent Care. The document is attached to the original of these minutes. The CDM review was complete and a

report would go out to the Board. ASHNA would not pursue a LTC conversion to swing bed. Mr. Allen would look into affiliation models.

C. Medical Staff Report & Recommendations: Dr. Bakkes said echo cardiologists are now reading SCH echocardiograms and reported on SCH medical staff.

Ms. Sipe moved to accept the presented list of providers to re-credential and pass from probationary status to full status as approved and recommended by the medical staff, and that Dr. Williams would not be renewing, seconded by Ms. Hall. All in favor, (5-0).

D. Quality Committee Report: Valerie Heritsch, Quality Improvement Director, gave the Quality Report for Quarter 1, FY 2018 (July 1, 2017 – September 30, 2017), Quality Report for FY17 (July 1, 2016 - June 30, 2017) and the Boards role in quality at SCH. The board had an opportunity for questions or discussion.

E. Department Reports: none


F. Other: none

9) Board & Liaison Reports: The Assembly special meeting regarding the RFP, would be held December 5th at 6:00 pm and the Board was encouraged to attend. Mr. Bertacchi thanked Michael Scarcelli for his service. Mr. Scarcelli would not be applying for another term as CBS Staff liaison. Mr. Bertacchi thanked everyone as he served as Board Chair the last two years. Ms. Sipe expressed Mr. Bertacchi exhibited extraordinary leadership.

Mr. Hattle moved that Ms. Sipe act as interim Board President until the position is filled, seconded by Ms. Hall. All in favor, (5/0).

10) Executive Session: None

11) Adjourn: Mr. Bertacchi declared the meeting adjourned. Seeing no objection, the meeting ended at 8:05 pm.

APPROVED:  Date: Feb. 9, 2018
Board Secretary

Minutes recorded and summarized by Denise DenHerder

Next Meeting scheduled for January 25th2018