



+ SITKA COMMUNITY HOSPITAL

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Minutes: HOSPITAL BOARD MEETING

Regular Session: September 28th 2017
Hospital Classroom

Board Attendance: Bryan Bertacchi, Mary Ann Hall, Connie Sipe and David Lam

Liaison Attendance: Mike Scarcelli, Kimberly Bakkes and Steven Eisenbeisz

Staff & Others: Rob Allen, Patrick Williams, Richard Wein, Kay Turner, Steve Hartford, Robert Hattle, Lois Rhodes, Bob Nisbet, Cora Nisbet, Audra Whiting, Leslie Fulton, Robert Woolsey, Beth Kindig, Cynthia Dennis, Kyla Phillips, Denise DenHerder and Sheila Finkenbinder.

- 1) **Convene/Roll Call:** Bryan Bertacchi, Sitka Community Hospital (SCH) President called the meeting to order at 6:00 pm in the SCH classroom. Roll call established four Board members in attendance.
- 2) **Correspondence/Agenda Changes:** Agenda item 8b CERNER moved under agenda item 7a.
- 3) **Persons to Be Heard:** Phyllis Hackett, Danielle Snyder and Margaret Shea had written formal emails to the SCH Board concerning Obstetrics (OB) and Labor & Delivery (L&D) services at SCH.
- 4) **Guest Speakers:** None
- 5) **Staff Recognition:** Rob Allen recognized SCH September 2017 employee of the month, Sarah Lamb, Information System Technician. Steve Hartford said Ms. Lamb was always available. Most recently after a rolling outage with the Information System, Ms. Lamb was the only personnel available and her performance and assistance was outstanding.
- 6) **Agenda:** Items on the agenda were: (A) Approve the minutes of the regular Hospital Board meeting of August 24th 2017. (B) Approve the minutes of the Special Hospital Board meeting of September 11th 2017. **David Lam moved to approve the both sets of minutes, seconded by Connie Sipe. Motion passed 4/0.**
- 7) **Unfinished Business:**
 - A. **CERNER:** Mr. Harford reported on CERNER and explained the new software as a service proposal from Cerner which would eliminate the need for any initial large scale capital investment but would be replaced by a combined payment of 45k/month as a lease instead of an outright purchase. This proposal would also allow SCH to move forward with the Cerner implementation now and would maintain all of the various healthcare solutions identified by doctors, nurses and other staff during the selection process last year. Mr. Hartford also indicated he would be asking the Board for approval on this at their next meeting provided the revised budget numbers were available from Finance. Rhona Schmidt, of Dorsey Whitney, SHC's commercial attorney for the CERNER project, attended via phone and discussed the process for contract review and answered questions from the Board. SCH could terminate the contract with CERNER after 3 years with a 3 month notice. Mr. Hartford would find out if the City would be liable for payments to CERNER in case of SCH closure.
 - B. **Initiate Planning for CEO replacement:** Mr. Bertacchi and Ms. Sipe had worked up a draft Request for Qualifications (RFQ), a Management and Operations Contract, for SCH in order to provide professional, competitive, and affordable health care for the community of Sitka. The Board

discussed changes to the RFQ. The Board would be submitting the RFQ for publication to the Sitka Sentinel, Juneau Empire, Anchorage Daily News and the Seattle Daily Journal of Commerce, Monday, Oct 2nd. Proposals would be received until 2:00 p.m. local time Tuesday, October 2nd 2017. Mr. Allen encouraged the Board to make a decision on SCH's L&D and Surgery services at the next scheduled Board meeting Oct. 26th. There was concern SCH would be unable to move forward on important projects if service decisions were pushed back into November/December. All options were on the table for the Assembly RFP and FRQ process, Michael Scarcelli reported. Steven Eisenbeisz stated this was an open ended process and the Assembly had no intent to bypass any code for any due process. **Mr. Lam moved to adopt the Request for Qualifications with changes, seconded by Mary Ann Hall. Roll call established all in favor (4/0).**

Public Comment: Richard Wein asked the Board to slow the process down and that prudence and homework be done. Travis Hudson suggested a correction on the draft RFQ.

Recess 7:00-7:12

8) New Business

A. Service Changes:

1) Labor and Delivery & Surgery Program;

SCH had received a letter from SEARHC regarding L&D services. The PFS manager, Deb Belknap, saw major problems with it. Mr. Allen would compose a letter of Intent to give to SEARHC. Mr. Lam requested a cost analysis on OB services and that due diligence be done to inform the residents of Sitka as to why or why not SCH could have a birthing center or mid-wife program. Dr. Roger Golub would prepare a document on why SCH cannot have a birthing center for the community. SCH Administration recommended the surgery service program continue to operate 24/7 and the focus would be to grow it.

Mr. Bertacchi asked if doctors would contribute to the conversation.

Locum surgeon, Dr. Jeff Larsen, said surgery was big money for hospitals. There had been hospitals he had worked at that discontinued surgery services and shut their doors because of it.

Dr. Marilyn Coruzzi said the Board did not have a vision of what SCH could offer. Patients wanted continuity and personalized care and the community does not embrace locums.

Dr. Richard Wein said SCH had intrinsic deep support from the community and SCH needed to develop ideas to bring young people to Sitka. Ob needed to be explored on how it could work, not on how it doesn't work.

B. Revised Budget FY17: Nothing to report.

9) Staff Reports

A. Finance Report-August Financials: The August 2017 financial report would be sent to the Board when finished.

B. CEO/Administrative Team Report: SCH had received two awards for Nursing Home Quality Improvements from Alaska State Hospital and Nursing Home Association (ASHNA); Recognition of Quality Excellence and Most Improved Award. The Board was encouraged to attend upcoming events that SCH was participating in, the Breast Cancer Awareness Walk on Oct 7th and Alaska Day parade Oct. 18th. A monthly report would be given to the Board and the Assembly on SCH Project Urgent Care. An interim controller would be joining SCH Oct 9th. SCH had been very busy-15 long term care beds were full with a waiting list and all acute care beds were full for a time.

C. Medical Staff Report & Recommendations: Temporary privileges for providers had been granted by the medical staff.

D. Quality Committee: Mr. Lam stated the Quality Committee was making good progress on policies and asked Mr. Allen to encouraged staff to keep on making progress.

E. Other(s): None

10) Board & Liaison Reports: Mr. Eisenbeisz thanked the Board and CEO for his time on the Board as Assembly Liaison. Mr. Scarcelli noted there was an executive summary of the Town Hall meetings hosted by the Assembly.

11) Executive Session:

A. Personnel Matter

Ms. Sipe moved to move into Executive session at 8:06 pm, seconded by Ms. Hall. All in favor (4/0)

Mr. Lam moved to come out of Executive Session at 8:20 pm, seconded by Ms. Hall. All in favor (4/0)

12) Adjourn: Mr. Bertacchi declared the meeting adjourned. Seeing no objection the meeting ended at 8:20 pm.

Minutes recorded and summarized by Denise DenHerder

APPROVED: Connie Sipe Date: Oct. 26, 2017
Board Secretary

Next Meeting scheduled for October 26th 2017