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✚ SITKA COMMUNITY HOSPITAL

Minutes: HOSPITAL BOARD MEETING

Regular Session: Thursday, August 25th, 2016

Board Attendance: Bryan Bertacchi, Steve Gage, David Lam and Connie Sipe.

Liaison Attendance: Michael Scarcelli (Staff Liaison) and Roger Golub (Medical Staff)

Staff & Others: Rob Allen, Cynthia Brandt, Raine Clarke, Wendy Fowler, Steve Hartford, Dr. Mark Smith, Kay Turner, Patrick Williams and Ronda Anderson.

1. **Convene/Roll Call:** Bryan Bertacchi, Sitka Community Hospital President called the meeting to order at 6:00 pm in the Sitka Community Hospital Classroom. Roll Call established four Board members in attendance.
2. **Correspondence/Agenda Changes:** Mr. Bertacchi moved to add FBNA – Corporate Authorization Resolution to New Business under item 7.
3. **Persons to be Heard:** No persons to be heard.
4. **Guest Speakers:** No guest speakers.
5. **Consent Agenda:** Items on the consent agenda were: (A) Approve the minutes of the regular session Hospital Board meeting of June 23, 2016. **Motion made by Mr. Gage to accept the August 1st, 2016 minutes with the correction to the Board Attendance of Michael Scarcelli to Staff Liaison, seconded by Mr. Lam. Motion carried 4-0. All in favor.**
6. **Unfinished Business:**
 - A. SEARHC update: Mr. Allen gave updates on the third meeting held with SEARHC, ECG and the Sitka Community Hospital Steering Committee today. ECG presented their suggestions of three options. Mr. Allen suggests that ECG give a presentation to the Board.
 - B. Board Insurance coverage: Mr. Allen summarized the findings of Steve Brown, with Parker Smith Feek. Explanation and Hospital Limits of Liability survey is included in the original of these minutes.
7. **New Business:**
 - A. FBNA – Corporate Authorization Resolution: **Ms. Sipe moved that the board adopt the Corporate Authorization Resolution which will supersede the previous. Seconded by Mr. Gage. All in favor.**
8. **Staff Reports:**
 - A. CEO/Administrative Team Report:
 - Ms. Brandt gave the finance report. Original is included with the original of these minutes. Ms. Brandt gave narrative of the July 2016 financial report and stated that July was a record cash collections of 2.4mil. Ms. Brandt asked the Board to discuss future date for a Board Work Session.

- Mr. Allen updated the Board Members on the Murdock Trust and Rasmuson grant requests. Explained the focus being on new portable imaging device as well as digital imaging. Ms. Sipe requested a copy of the grant wish list. Mr. Allen announced the Patrick Williams as the new Clinic Manager and the Long Term Care now has 13 residents.

B. Medical Staff Report & Recommendations: none

9. **Board & Liaison Reports:**

A. Quality Committee Report: Mr. Gage gave the report and updates. Mr. Gage met with Valerie Heritsch, Quality Director on August 9th. They have developed a work and plan to give monthly reports to the Board. The Quality Improvement Committee is implementing a reporting system. The Credentialing Committee is making great progress on the Medical Staff Bylaws. Mr. Gage reported that there were 32 incident reports received with 1 being a significant event. This is being reviewed.

B. Board President's Report: No report.

10. **Announcements:** No Announcements.

11. **Adjourn:** Mr. Bertacchi declared the meeting adjourned at 8:35pm.

Minutes recorded and summarized by Wendy Fowler

APPROVED: _____

Connie J. Sipe
Board Secretary

Date: _____

Sept. 22, 2016