



✚ SITKA COMMUNITY HOSPITAL

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Minutes: HOSPITAL BOARD MEETING

Regular Session: Monday, August 1st, 2016

Board Attendance: Bryan Bertacchi, Mary Ann Hall, Steve Gage, and Connie Sipe.

Liaison Attendance: Michael Scarcelli (Assembly) and Roger Golub (Medical Staff)

Staff & Others: Rob Allen, Steve Hartford, Wendy Fowler, Patrick Williams, Raine Clarke, Kay Turner, Dr. Mark Smith and Cynthia Brandt (via phone), Valerie Heritsch and Ronda Anderson.

1. **Convene/Roll Call:** Bryan Bertacchi, Sitka Community Hospital President called the meeting to order at 6:00 pm in the Sitka Community Hospital Classroom. Roll Call established four Board members in attendance.
2. **Correspondence/Agenda Changes:** Mr. Bertacchi moved item 8A. Financial Report to item 6B under Unfinished Business.
3. **Persons to be Heard:** No persons to be heard.
4. **Guest Speakers:** No guest speakers.
5. **Consent Agenda:** Items on the consent agenda were: (A) Approve the minutes of the regular session Hospital Board meeting of June 23, 2016. **Motion made by Ms. Sipe to accept the May 26, 2016 minutes, seconded by Ms. Hall. Motion carried 4-0. All in favor.**
6. **Unfinished Business:**
 - A. D & O Insurance and Board Member Liability: Michael Gatti and Steve Brown via GoToMeeting gave the Board members explanation of their concerns regarding Insurance and Board Member liability. Mr. Gatti stated that the hospital is characterized as a department of the City. Personnel policies are separate. Mr. Gatti went over the handout provided to the board and the Board Bylaws and Policies. Steve Brown explained General Liability and Professional Liability. Mr. Bertacchi requested to see comparable for the coverage.
 - B. Financial Report: Cynthia Brandt gave the narrative and financial report via GoToMeeting. The financial report is attached to the original of these minutes.
 - C. SEARHC update: Mr. Allen gave updates and announced that the first steering committee meeting has been completed. Where they discussed values and visions. Next meeting is scheduled for August 25th. Focus will be on alignment options. Selective and coordinated care. Also, a group entity strategy.
7. **New Business:**
 - A. CEO Review Process: Rob stated that a copy of the Board Policy on CEO Review is attached to the Board Packet. Included in the original of these minutes. Rob reported on the Quality Initiative project with Tom Van Dawark. Mr. Allen went over the process of 360 evaluations.
 - B. Telephonic Participation Policy: Mr. Allen presented the City policy which our Board falls under. Policy attached to the original of these minutes.

8. Staff Reports:

- A. CEO/Administrative Team Report: Mr. Allen announced that Dr. Baltadono will start in September. Colleen Dahlquist has accepted the position of Admission/Discharge/Utilization Review. Valerie Heritsch has been hired for the position of Quality director. Ida Eliason has retired. The goal is to have both the controller and Chief Financial Officer positions filled in the next six months. The Bistro will be closed for approximately a week for upgrades to prep line. This is to help with LTC food delivery. Ms. Turner and Mr. Allen attended the ASHSNA conference on Clinically Integrated Networks. EHR project is moving along. Top three have been chosen. There will be a Murdock site visit on August 19th. The hospital currently has 12 residents. Oceanside Therapy now has Pediatric Physical Therapy.
- B. Medical Staff Report & Recommendations: Mr. Gage gave a report on his review of the credentialing files to the Board. Dr. Golub gave a review of the credentialing files presented.

9. Board & Liaison Reports:

- A. Quality Initiative Report: Mr. Gage gave the report on the quality initiative project. Report is included in the original of these minutes. Mr. Gage updated the team on the progress. Ms. Heritsch is building a dashboard. Plans are to have it functioning by September 12th.
- B. Board President's Report: No report.

10. Announcements: No Announcements.

11. Adjourn: Mr. Bertacchi declared the meeting adjourned at 9:15pm.

Minutes recorded and summarized by Wendy Fowler

APPROVED: _____

Connie G. Lipe
Board Secretary

Date: _____

8-25-16