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**SITKA COMMUNITY HOSPITAL**

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**Minutes: HOSPITAL BOARD MEETING**  
Regular Session: Thursday, July 23, 2015

Board Attendance: Paul Bahna, Mary Ann Hall, Ann Wilkinson, Hans von Rekowski and Brooke Volschenk.

Absent: Gloria Hagerman

Staff & Others: Rob Allen, Steve Hartford, Doug Osborne, Cynthia Brandt, Ida Eliason, Wendy Fowler, Patrick Williams, Terissia Bell, Raine Clarke, Dr. Wein, Deb Miller and Ronda Anderson.

1. **Convene/Roll Call:** Board President Ann Wilkinson called the meeting to order at 6:31 pm in the Sitka Community Hospital Classroom. Roll Call established four Board members in attendance. Paul Bahna arrived at 6:32. Five Board members in attendance.
2. **Changes/Additions to Agenda:** None
3. **Correspondence:** None.
4. **Persons to be Heard:** Dr. Wein
5. **Consent Agenda:** Items in the consent agenda are: (A) Approve the minutes of the regular session Hospital Board meeting of June 25, 2015; (B) Long Term Care Report. (moved to next month) **Motion made by Hall seconded by Volschenk to accept the items in the consent agenda. Motion carried 5-0.**
6. **Unfinished Business:**
  - A. Tobacco Free Campus: The Tobacco Free Campus policy was presented for approval by the Hospital Board. **Motion to accept the policy Volschenk/Hall. Wilkinson motioned to amend the policy with the following changes: Remove "residents" from the Scope section and change effective date to August 24<sup>th</sup>, 2015. Motion seconded by Volschenk. Motion carried 5-0.**
  - B. Deficiency Report: To be discussed in Executive Session.
  - C. Strategic Planning Reports: Rob Allen, CEO reported.
7. **New Business:**
  - A. Election of Officers: Consensus of the Board was to wait until the next meeting.
  - B. Appointment of Committee Liaisons: Consensus of the Board was to wait until the next meeting.
  - C. Marketing & Public Relations quarterly report: PowerPoint presentation given by Patrick Williams and Doug Osborne. Wilkinson requested that a summary of the quarter be given with the next report.
8. **Staff Reports:**
  - A. CEO/Administrative Team Report: Rob Allen, CEO reported. The CEO and Administrative Team Report are attached to the original of these minutes. Mr. Allen

announced that a team from Healthland was here for four day this week to analyze the system. Mr. Allen met with Jeff Prater to discuss OB coverage options with SEARHC. Mr. Allen announced that he met with Ral West and John Hardwick this week. They are interested in a dollar for dollar donation to the hospital. West and Hardwick chose a few areas of interest. Their top three being TeleHealth, PFS remodel to be HIPAA compliant and the Totten Building.

- B. Financial Report: Cynthia Brandt, CEO reported. The financial report is attached to the original of these minutes. The report gave a monthly financial narrative for the month of June 2015.
- C. LTC Administrator Report: To follow next month

9. **Board & Liaison Reports:**

- A. Medical Staff Report & Recommendations: Recommendations for credentialing were presented to the Board for approval.
- B. Assembly Liaison Report: Absent
- C. Committees and Liaison Reports: Hospital Foundation report given by Wilkinson. Wilkinson announced the foundation is researching the possible options of investing their money. The Foundation has an incentive to walk program with three prizes for punch cards filled out. First prize \$100, second \$50 and third \$25. They have a request in to do a fundraiser dinner at Dove island.
- D. Board President's Report: Ann Wilkinson thanked each Board member for their service.

10. **Announcements:**

11. **Adjourn: Motion made by Hall and seconded by von Rekowski to adjourn. Motion carried 5-0 at 8:22 pm.**

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Minutes recorded and summarized by Wendy Fowler

APPROVED: \_\_\_\_\_

*Cornie J. Ape*  
Board Secretary

Date: \_\_\_\_\_

*5-12-16*