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✚ SITKA COMMUNITY HOSPITAL

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**Minutes: HOSPITAL BOARD MEETING**  
Regular Session: Thursday, June 23, 2016

**Board Attendance:** Bryan Bertacchi, Mary Ann Hall, David Lam, and Connie Sipe.  
**Liaison Attendance:** Steven Eisenbeisz (Assembly) and Roger Golub (Medical Staff)

**Staff & Others:** Rob Allen, Steve Hartford, Wendy Fowler, Patrick Williams, Raine Clarke, Kay Turner, Cynthia Brandt, Dr. Mark Smith and Terissia Bell.

1. **Convene/Roll Call:** Bryan Bertacchi, Sitka Community Hospital President called the meeting to order at 6:00 pm in the Sitka Community Hospital Classroom. Roll Call established five Board members in attendance.
2. **Correspondence/Agenda Changes:** Due to cancellation of the Finance work session scheduled on June 22, 2016. Financial report is being added as item 8a.
3. **Persons to be Heard:** No persons to be heard.
4. **Guest Speakers:** No guest speakers.
5. **Consent Agenda:** Items on the consent agenda were: (A) Approve the minutes of the regular session Hospital Board meeting of May 26, 2016. **Motion made by Ms. Sipe to accept the May 26, 2016 minutes, seconded by Ms. Hall. Motion carried 4-0. All in favor.**
6. **Unfinished Business:**
  - A. SEARHC update: Mr. Allen gave updates and announced that the first meeting with ECG to review the preliminary findings and feedback. This meeting is scheduled for July 5, 2016.
7. **New Business:**
  - A. Updated D&O Insurance Information: Mr. Allen went over the information included in the original of these minutes and distributed via email in the board packet. Mr. Allen informed the Board Members that Steve Brown is available for any questions they may have.

**Ms. Sipe motioned for CEO to ask attorney Mike Gatti to do a comparable of other Alaska communities D&O coverage and submit an analysis of his findings. Ms. Hall seconded. Roll taken. All in favor 4-0.**

8. **Staff Reports:**
  - A. Financial Report: Cynthia Brandt, CFO reported. The financial report is attached to the original of these minutes. The report gave a monthly financial narrative for the month of May 2016.
  - B. CEO/Administrative Team Report: Mr. Allen gave updates on the Quality Values project with Tom Van Dawark. Stating the focus is on Values and Mission. Mr. Van Dawark met with over 110 employees including providers. Mr. Van Dawark will be providing a detailed report to be shared with all. Mr. Allen announced that the staff has reported they are very thankful for the Boards involvement.

Mr. Allen reported on the Electronic Health Record project. RFP's are due tomorrow with more reports to follow.

Mr. Allen announce possible recruitment of a Physician we had a visit from Florida, Dr. Baltatono, Internist. There is a possible candidate for a Physician's Assistant.

Mr. Allen asked the Board Members to contact Grant if they are having any issues with their new emails.

Mr. Allen explained the Emergency Drill report included in the original of the board packet.

Mr. Allen gave overview of the LTC report included in the original of the board packet. Announcing one new admit, transfer from Juneau.

C. Mountainside Family Healthcare Clinic Report: Report included in the original of the board packet. Mr. Allen introduced Patrick Williams, Clinic Manager. Mr. Williams explained the report and graphs. Dr. Lam stated that he would like to see waiting times added to the statistics. Dr. Smith explained the project of the performance score card.

**9. Board & Liaison Reports:**

- A. Medical Staff Report & Recommendations: Dr. Golub gave a review of the credentialing files presented.
- B. Assembly Liaison Report: Mr. Eisenbeisz announced the new board liaison as Michael Scarelli. He will be appointed at the June 28<sup>th</sup> Assembly Meeting.
- C. Committees and Liaison Reports: No Reports.
- D. Board President's Report: No report.

**10. Announcements:** No Announcements.

**Ms. Sipe moved to create a policy that will allow board members to attend meetings electronically. Mr. Lam seconded the motion. All in favor 4-0.**

**11. Adjourn:** Mr. Bertacchi declared the meeting adjourned at 7:44pm.

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*Minutes recorded and summarized by Wendy Fowler*

APPROVED: \_\_\_\_\_

Board Secretary

Date: August 1, 2016