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✚ SITKA COMMUNITY HOSPITAL

Minutes: HOSPITAL BOARD MEETING
Regular Session: Thursday, May 26, 2016

Board Attendance: Bryan Bertacchi, Steve Gage, Mary Ann Hall, David Lam, and Connie Sipe.

Liaison Attendance: Steven Eisenbeisz (Assembly) and Roger Golub (Medical Staff)

Staff & Others: Rob Allen, Steve Hartford, Wendy Fowler, Patrick Williams, Raine Clarke, Kay Turner, Cynthia Brandt, Colleen Dahlquist, Dan Etulain, Dr. Mark Smith, Tom Van Dawark and Grant Turner.

1. **Convene/Roll Call:** Bryan Bertacchi, Sitka Community Hospital President called the meeting to order at 6:00 pm in the Sitka Community Hospital Classroom. Roll Call established five Board members in attendance.
2. **Correspondence/Agenda Changes:**
3. **Persons to be Heard:**
4. **Guest Speakers:**
 - A. Grant Turner gave presentation on the new Board Portal. Each board member will be set up with individual email addresses, login and passwords.
5. **Consent Agenda:** Items on the consent agenda were: (A) Approve the minutes of the regular session Hospital Board meeting of April 28, 2016. (B) Approve the minutes of the special session Hospital Board meeting of May 12, 2016. **Motion made by Mr. Gage to accept the April 28th and May 12th minutes, seconded by Ms. Hall. Motion carried 5-0. All in favor.**
6. **Unfinished Business:**
 - A. SEARHC update: Mr. Allen gave updates from ECG discussion and suggestion of having a board member attend meetings in the beginning process. Recommendations are to not have a member of the board involved during the beginning process. The first meeting is scheduled for mid-June.
 - B. Board Bylaws: no updates
 - C. Budget FY17:
7. **New Business:**
 - A. Approval of Quality Plan and Quality Committee Charter: **Mr. Gage moved to approve the Quality Plan and Quality Committee Charter. Ms. Hall seconded. 5-0. All in favor.**
8. **Staff Reports:**
 - A. CEO/Administrative Team Report: Rob Allen, CEO reported. Mr. Allen thanked the board members for their service. Mr. Allen recommended scheduling a work session for the upcoming week or mid-June to discuss metrics. Mr. Allen reported that there is currently \$4.6mil in the bank and 4.7 days cash on hand. We received a letter from Medicaid stating a future delay of payments. Mr. Allen also announced that the hospital

recently had to move to Divert Status. Dr. Golub explained IMTALA and Divert Status. Mr. Allen introduced Dr. Mark Smith, Medical Director.

B. **Financial Report:** Cynthia Brandt, CFO reported. The financial report is attached to the original of these minutes. The report gave a monthly financial narrative for the month of April 2016. Ms. Brandt stated that the upcoming work sessions will give the background of the financial lows the hospital experienced in the past.

C. **LTC Administrator/Long Term Care Report:** LTC reports included in the Board packet.

9. Board & Liaison Reports:

A. Medical Staff Report & Recommendations: No Report.

B. Assembly Liaison Report: Mr. Eisenbeisz gave updates from the assembly. Budget should go for reading next week.

C. Committees and Liaison Reports: Mr. Gage and Mr. Lam on the Quality Committee reported they met with Tom Van Dawark and Leslie Fulton. Mr. Gage reported on the plans for the Quality Committee. Monique Marquis will be filling in for Leslie Fulton for the interim.

D. Board President's Report: No report.

10. **Announcements:** Mr. Gage announced that he will be absent for the June meeting. Ms. Sipe stated that she spoke to an attorney regarding the Totten lease – does standard insurance cover board liability? Mr. Allen stated he would follow up with attorney Mike Gatti.

11. **Adjourn:** Mr. Bertacchi declared the meeting adjourned at 8:14pm.

Minutes recorded and summarized by Wendy Fowler

APPROVED: _____

Connee J. Sipe
Board Secretary

Date: _____

6-23-16