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Minutes: HOSPITAL BOARD MEETING
Regular Session: Thursday, April 23, 2015

Board Attendance: Paul Bahna, Gloria Hagerman, Brooke Volschenk, and Ann Wilkinson

Absent: Hans von Rekowski, Mary Ann Hall, Assembly Liaison Steven Eisenbeisz.

Staff & Others: Kay Turner, Ida Eliason, John Bell, Terissia Bell, Medical Staff Liaison Dr. Pohlman, Dr. Roesel, and Patrick Williams

1. **Convene/Roll Call:** Board President Ann Wilkinson called the meeting to order at 6:30 pm in the Sitka Community Hospital Classroom. Roll Call established four Board members in attendance.
2. **Changes/Additions to Agenda:** None.
3. **Correspondence:** None.
4. **Persons to be Heard:** None
5. **Consent Agenda:** Items in the consent agenda are: (A) Approve the minutes of the special session Hospital Board meeting of 3/13/15; (B) Approve the minutes of the special session Hospital Board meeting of 3/17/15; (C) Approve the minutes of the work session Hospital Board meeting of 3/23/15; (D) Approve the minutes of the regular session Hospital Board meeting of 3/26/15; (E) Long Term Care Report. **Wilkinson motioned that items (A), (B) and (D) be corrected. These items will be forwarded to the next agenda. Moved by Volschenk/Bahna to accept items (C) and (E) in the consent agenda. All in favor to accept the minutes with the suggested changes. Motion carried 4-0.**
6. **Unfinished Business:**
 - A. **Annual Review of Services:** The Annual Review of Hospital Services for FY14 was mailed in the Board packets for review and approval. Wilkinson noted that the organizational chart needed to be corrected. **Moved by Volschenk to accept the Annual Review of Services for FY14 with the changes to the organization chart. Motion carried 4-0.**
7. **New Business:**
 - A. **Election of Hospital Board Officers:** Upon the resignation of Celeste Tydingco Hospital Board President, Ann Wilkinson will step up from Vice President to fill the President position. The Secretary and Vice President positions are now vacant. The scheduled election of officers takes place in July. The election tonight will carry though until July 2015. Hans von Rekowski has offered to fill in as Vice President and Brooke Volschenk as the Secretary. **Board voted 4-0 to accept Rekowski as Vice President and Volschenk as Secretary.**
 - B. **Financial Report:** Cynthia Brandt gave the financial report to the board.
 - C. **Annual Budget Review and Adoption:** Brandt presented a PowerPoint presentative along with handouts to the board. Explaining the budget process and approach. It is anticipated that Hospital cash collections will exceed expenditures in FY16 by approximately \$500,000. Brandt explained that in order to develop a budget that would lead the organization into improved financial performance, we have

assumed reduction in salaries and wages of approximately \$500k. **Moved by Volschenk/Bahna to accept the Budget. Motion Carried, 4-0.**

8. Staff Reports:

- A. CEO/Admin Team Report: Kay Turner, Long Term Care Administrator filling in for Rob Allen in his absence gave the CEO and Admin. Team Report. Turner thanked Brandt and Ida Eliason for all of their long hours put into the budget process. Turner expressed her excitement with the outcome of their hard work. Turner invited all to come to the Town Hall Meeting April 27, 2015 at 6:30pm. The topic is Strategic Planning. Turner also mentioned that the Laboratory had their Surveyors come through last week. Out of 1500 items they only had 3-4 small items tagged. Those items were taken care of immediately.
- B. Marketing and Public Relations Update: Patrick Williams gave the Board an update on the new distribution of duties with the departure of Angela McGraw. Rob Allen, Doug Osborne, Williams and Wendy Fowler will be dividing and working together to cover the Marketing and Public Relations segment. Williams is working on the contracts that are in of immediate attention.

9. Board & Liaison Reports:

- A. Medical Staff Report & Recommendations: Dr. Pohlman gave a brief update from the Medical Staff. Pohlman stated that their main focus is ICD-10.
- B. Committees and Liaison Reports: Volschenk stated the team working on the Finance committee to be very knowledgeable. They were able to answer all the questions that the group had during the process.
- C. Board President's Report: Wilkinson thanked Eliason, Brandt and all the team players that worked so hard during the past several weeks. She stated she and the Board are glad it is in such capable hands. Wilkinson reported that several attended the work session provided by the city on Board and Committees. She stated that is was very informative. Wilkinson also attended the foundation meeting were they discussed the \$50,000 contribution with possible match. Wilkinson is looking into a group called Boomerang Giving which partners with non-profits and AARP promotions.

10. Announcements: Town Hall Meeting April 27, 2015 at 6:30.

11. Adjourn: Moved by Bahna to adjourn. Motion carried 4-0 at 8:04 pm.

Minutes recorded and summarized by Wendy Fowler

APPROVED: Ann B Wilkinson
Board Secretary

Date: 5-28-2015