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✚ SITKA COMMUNITY HOSPITAL

Minutes: HOSPITAL BOARD MEETING

Regular Session: Thursday, February 25, 2016

Board Attendance: Bryan Bertacchi, Steve Gage, Mary Ann Hall, David Lam, and Connie Sipe

Staff & Others: Rob Allen, Steve Hartford, Cynthia Brandt, Ida Eliason, Wendy Fowler, Patrick Williams, Raine Clarke, Ronda Anderson, Dr. Marilyn Coruzzi, Cynthia Dennis, Dennis McMillan, Shannon Callahan, RN, Kat Richards, Jay Coughenour, Dave Tonkin.

1. **Convene/Roll Call:** City and Borough of Sitka, Municipal Clerk, Sara Peterson called the meeting to order at 6:00 pm in the Sitka Community Hospital Classroom. Roll Call established five Board members in attendance.
 - A. Election of Officers: Nomination for President, Bryan Bertacchi. All in favor 5-0. Nomination for Secretary, Connie Sipe. All in favor 5-0.
 - B. Appointment of Committee Liaisons: List of committees was read aloud and volunteers for each were noted as follows:
 - Finance Committee – Mike Middleton and Bryan Bertacchi
 - Medical Staff – David Lam
 - Quality Committee – Steve Gage
 - Home Health Advisory Committee – Mary Ann Hall and Connie Sipe
 - Hospital Auxiliary – Mary Ann Hall
 - Hospital Foundation – Connie Sipe
 - Strategic Planning - Bertacchi
2. **Correspondence/Agenda Changes:** None.
3. **Persons to be Heard:** None.
4. **Guest Speakers:** Sara Peterson, Robin Koutchak and Dennis McMillan gave presentations on Board procedures.
5. **Consent Agenda:** Items on the consent agenda were: (A) Approve the minutes of the regular session Hospital Board meeting of July 23, 2015 **Motion made by Bertacchi seconded by Gage to accept the items on the consent agenda. Motion carried 5-0.**
6. **Unfinished Business:** None.
7. **New Business:**
 - A. Board Policies Review: Board reviewed policies, did not recommend any revisions at this time. Proposed a work session for further review of the policies.
 - B. Board Bylaws Review and Update: Board reviewed bylaws, did not recommend any revisions at this time. Proposed a work session for further review of the bylaws.

- C. Proposal for acquisition of the Totten Building: Steve Hartford presented the proposal for acquisition. Board members requested a more detailed financial report and proposed work session for further review of the proposal for acquisition.

8. Staff Reports:

- A. CEO/Administrative Team Report: Rob Allen, CEO reported. The CEO and Administrative Team Report are attached to the original of these minutes. Mr. Allen reported on the recent visit to Juneau for the Legislative Fly in and ASHNA conference in Arizona. Note: The CEO/Administrative Team Report is attached.
- B. Financial Report: Cynthia Brandt, CEO reported. The financial report is attached to the original of these minutes. The report gave a monthly financial narrative for the month of January 2016. Note: The Financial report attached.
- C. LTC Administrator Report: included in the Board packet.
- D. Long Term Care Report: included in the Board packet.
- E. Corporate Compliance Quarterly Report: included in the Board packet.
- F. Quality Committee Report: included in the Board packet.

9. Board & Liaison Reports:

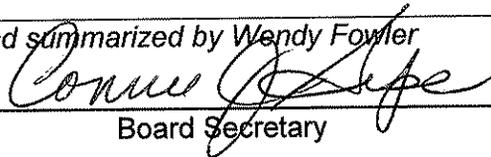
- A. Medical Staff Report & Recommendations: Recommendations for credentialing were presented to the Board for approval.
- B. Assembly Liaison Report: No report.
- C. Committees and Liaison Reports: No report.
- D. Board President's Report: Bertacchi thanked staff for their work.

10. **Announcements:** None.

11. **Adjourn: Motion made by Hall and seconded by Gage to adjourn. Motion carried 5-0 at 9:35pm.**

Minutes recorded and summarized by Wendy Fowler

APPROVED: _____


Board Secretary

Date: _____

4/27/16