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**Minutes: HOSPITAL BOARD MEETING**  
Regular Session: Thursday, January 22, 2015

**Board Attendance:** Paul Bahna, Mary Ann Hall, Celeste Tydingco, Hans von Rekowski (via telephone), Ann Wilkinson, Medical Staff Liaison Debra Pohlman, MD., and Assembly Liaison Steven Eisenbeisz. Two positions are vacant.

**Absent:** None.

**Staff & Others:** Rob Allen, Raine Clarke, Kay Turner, Angela McGraw, Shannon Callahan, Ida Eliason, Patrick Williams, Lorraine Lil, John Bell, Terissia Bell, Chris Causey, Deb Miller, Shannon Callahan RN, Dave Tonkin, Justin Thomas, Benny Beaty, Rusty Beaty, Dr. Richard Wein, Ronda Anderson, Amy Martens, Liz Ellingsen, Dr. Marilyn Coruzzi, and Rachel Waldholz.

1. **Convene/Roll Call:** Board President Celeste Tydingco called the meeting to order at 6:30 pm in the Sitka Community Hospital Classroom. Roll Call established five Board members in attendance (one via telephone).
2. **Changes/Additions to Agenda:** Add "Elect a New Secretary" under New Business.
3. **Correspondence:** None.
4. **Persons to be Heard:** Dr. Richard Wein requested a mechanism by the Board to respond to questions raised during "Persons to be Heard".
5. **Consent Agenda:** Items in the consent agenda are: (A) Approve the minutes of the regular session board meeting of December 4, 2014; (B) Approve the minutes of the special session board meeting of December 17, 2014; (C) Approve the minutes of the special session board meeting of January 5, 2015; (D) Approve the minutes of the special session board meeting of January 7, 2015; (E) Approve the minutes of the special session board meeting of January 12, 2015; and (F) Long Term Care Report. **Moved by Wilkinson/Hall to accept the items in the consent agenda. A roll call vote was taken on the motion and it passed 5-0.**
6. **Unfinished Business:**
  - A. **CEO Recruitment:**
    - Welcome to Interim CEO Rob Allen.
    - Board President Celeste Tydingco gave an update regarding previous CEO recruitment company BE Smith: the total expenses were \$68,000 (\$56,000 contract and \$12,000 expenses). A letter regarding Mr. Jeff Comer's resignation has been submitted to BE Smith, per their contract. Also per their contract, they will conduct another search for the cost of expenses only.
    - Rob Allen suggested we at least start the BE Smith process. In the meantime, we can look at management company agreements options as well as any other ideas. Allen hasn't ruled out staying permanently depending on how it goes and will let the Board know at the next meeting. The Board directed Allen to start the BE Smith recruitment process, investigate potential management agreements, and any other options.
7. **New Business:**
  - A. **Elect a new Secretary:** **Moved by Wilkinson to elect Paul Bahna as the Secretary. A roll call vote was taken on the motion: Yes: Bahna, Tydingco, Wilkinson, von**

**Rekowksi. No: Hall. Motion carried 4-1.** President: Celeste Tydingco; Vice President: Ann Wilkinson; Secretary: Paul Bahna.

**8. Staff Reports:**

- A. Admin Team Report: Interim CEO Rob Allen started Monday, January 19, 2015. He reported he's been meeting with admin team and reviewing finances. It appears we are doing better than we were a few weeks ago and are moving from crisis mode to urgent mode. Allen would like to have a long term strategic planning process to review our strengths, weaknesses and where we want to be as an organization in the future. High on the list is an interim CFO with medical background. We have a potential interim candidate arriving Tuesday afternoon: Cynthia W. Brandt, CHFP, CPA from WaineBrandt, LLC. The Assembly will be reviewing and selecting new board members at their meeting on February 10. Allen encouraged people to apply or recommend someone.
- B. Hospital Financial Report: The reports will be revamped in the future to include goals, benchmarks and highlight stats of particular importance. Allen suggested a board retreat to review financials. Ida Eliason gave the financial report.
- C. Marketing and Public Relations Quarterly Report: Director of Community Relations Angela McGraw gave a quarterly report.

**9. Board & Liaison Reports:**

- A. Medical Staff Report & Recommendations: **Moved/seconded by to Wilkinson/Hall to grant medical staff privileges per their recommendations dated January 22, 2015. A roll call vote was taken on the motion and it carried 5-0.** Recommendations are as follows:
  - Michael Saltzman, MD, Urologist, Reappointed Courtesy Privileges
  - John Raster, MD, Otolaryngology, Reappointed Courtesy Privileges
  - Cindy Weber, Audiologist; Appointed Allied Health Privileges
  - Michele Suzie, NP, Family Practice, Appointed Allied Health Privileges
  - Michelle Kennedy, NP, Women's Health/Family Practice, Appointed Allied Health Privileges
- B. Committees and Liaison Reports: Paul Bahna attended the medical staff meeting. Ann Wilkinson reported the Foundation meeting was rescheduled to February 2. The Auxiliary has a scholarship committee and they're meeting January 23.
- C. Board President's Report: Thank you to former Board members Lori Hart and Pauline Fredrickson for their work on the Board. Thank you to our Admin Team for stepping up and leading the hospital. They worked very hard and maintained integrity. Well done! The Board is appreciative. Thank you to Phil Welsh, our interim Long Term Care Administrator for stepping in many, many times to be our interim. Welsh's role is changing and he will no longer be able to be our interim. Kay Turner is applying for the Long Term Care Administrator license. Thank you to Rob Allen for coming so quickly and for being flexible and the Board is looking forward to working with him!

**10. Announcements:**

- A. The Sitka Community Hospital Employee Association holiday party is Saturday, January 24, at Harrigan Centennial Hall.

**11. Adjourn: Moved/seconded by Hall to adjourn. Motion carried 5-0 at 7:40 pm.**

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*Minutes recorded and summarized by Angela McGraw*

APPROVED: \_\_\_\_\_

Paul Bahna  
Board Secretary

Date: \_\_\_\_\_

2/26/2015