
**Historic Preservation Commission
Sealing Cove Business Center
Regular Meeting of November 18, 2015
Minutes**

- I. CALL TO ORDER and ROLL CALL:** Vice-Chair Pollnow called the meeting to order at 6:07 pm.
Present: Peter Gorman (phone), Anne Pollnow, James Poulson, Roberta Littlefield, Ana Dittmar
Absent: Judith Ozment, Robert Sam, Mike Miller
Assembly Liaison: Aaron Swanson
Staff Liaison: Samantha Pierson, Planner I
- II. APPROVAL OF AGENDA**
M-Poulson/S-Littlefield moved to approve the agenda. Motion carried unanimously.
- III. APPROVAL OF MINUTES:** October 14, 2015 Regular Meeting
M-Littlefield/S-Poulson moved to approve the October 14, 2015 minutes. Motion carried unanimously.
- IV. GUESTS &/OR PERSONS TO BE HEARD**
No guests or persons to be heard.
- V. REPORTS & CORRESPONDENCE**
- a) Chair Gorman had nothing to report.
 - b) Commissioners:
 - Pollnow reported on the state Historic Preservation training. She stated that she presented a case study of the Sitka Hotel and the Pioneer Home. She stated that the Planning office had the conference materials if the commissioners wanted to review them. Pollnow stated that heritage tourists spend more money in destination communities than cruise tourists.
 - Poulson reported that he had recently attended a celebration event for the completion of the Allen Hall project.
 - c) Staff: Pierson reported that the Planning Department is preparing for the Comprehensive Plan process. This would be a good time for the Historic Preservation Commission to collaborate with the Planning Commission and work on the Historic Preservation Plan. Pierson also suggested that the Commission consider removing the Historic Preservation Plan from the agenda for a short period of time to give a deadline for the draft.
- VI. REQUESTS FOR REVIEW**
- a) Forrest Dodson—263 Katlian Street
- M-Poulson/S-Littlefield moved to approve Dodson’s request for review of the relocation of a home at 263 Katlian Street. Motion failed 1-4.
- M-Littlefield/S-Dittmar moved to table further discussion of the Dodson request until the next scheduled meeting. Motion carried unanimously.

VII. SECTION 106 REVIEW

VIII. UNFINISHED BUSINESS

a) Sitka Historic Preservation Plan

Pollnow stated that the most recent action was to establish a committee to work on the plan. Dittmar stated that the plan had been outlined and was based on the Glendale plan. Pollnow stated that the Glendale plan had been rejected in 2009. Gorman stated that he had previously recommended using the Glendale outline to Dittmar. Gorman recommended that the Commission collaborate with the Comprehensive Plan process and finish up Dittmar's work on the Historic Preservation Plan. Pollnow stated that she and Littlefield should help with the plan. Pollnow and Dittmar agreed to collaborate on the draft.

b) Final report North Pacific Hall Façade Restoration—Rebecca Poulson

Gorman stated that the report is outstanding. James Poulson stated that original panels were discovered during the project, and these panels were restored.

IX. NEW BUSINESS

a) Final report of Stevenson Hall project—Sitka Summer Music Festival

Pollnow stated that the Section 106 Review concluded that no historic properties would be involved with this project. Gorman stated that these reports contain historic information and suggested that the Commission compile these project reports for future access. Pollnow stated that the Commission could collaborate with the library on the project.

b) Report on Historic Preservation Training—Anne Pollnow

Pollnow provided this report during Reports and Correspondence.

c) Dittmar reported that St. Michael's Cathedral has been experiencing basement flooding. A structural engineer was consulted and concluded that the original blueprints were not followed. Dittmar intends to submit a Rasmuson Foundation grant application for a complete architectural assessment of the Cathedral. Pollnow stated that the Commission could vote to approve a letter of support. Littlefield requested that this item be included in the next meeting agenda.

X. NEXT MEETING DATE(S) and/or Agenda Items: Regular meeting Wednesday, December 9, 2015 6 pm at Sealing Cove Business Center.

XI. ADJOURNMENT

M- Littlefield /S- Poulson moved to adjourn. Motion carried unanimously.

The Vice-Chair adjourned the meeting at approximately 7:01 pm.

Attest:
Samantha Pierson, Secretary