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**Historic Preservation Commission  
Sealing Cove Business Center  
Regular Meeting of October 14, 2015  
Minutes**

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**I. CALL TO ORDER and ROLL CALL:** Secretary Littlefield called the meeting to order at 6:05 pm. Present: Peter Gorman (phone), Anne Pollnow (phone), Ana Dittmar, James Poulson, Roberta Littlefield  
Staff Liaison: Michael Scarcelli, Senior Planner; Samantha Pierson, Planner I

**II. APPROVAL OF AGENDA**  
**M-Poulson/S-Dittmar moved to approve the agenda. Motion carried unanimously.**

**III. APPROVAL OF MINUTES:** August 12, 2015 Regular Meeting  
**M-Pollnow/S-Poulson moved to approve the August 12, 2015 minutes. Motion carried unanimously.**

**IV. GUESTS &/OR PERSONS TO BE HEARD**  
No guests or persons to be heard.

**V. REPORTS & CORRESPONDENCE**  
a) Chair Gorman had nothing to report.  
b) Commissioners:  
➤ James Poulson reported on the upcoming restoration of the 1910 landscaping in front of Allen Hall.  
➤ Michael Scarcelli reported that he and Vice-Chair Pollnow would be attending a historic preservation training October 20-22 in Anchorage. He reported that he would use the Sitka Hotel and Sitka Pioneer Home as case study examples in his conference presentation.

**VI. REQUESTS FOR REVIEW**

a) Justin Olbrych – 702 Etolin Street

**M-Poulson/S-Pollnow moved to approve Olbrych’s request for review of the demolition at 702 Etolin Street. Motion carried unanimously.**

b) Travis Peterson – 741 Alice Loop

**M-Poulson/S-Gorman moved to approve Peterson’s request for review of the construction of a new house at 741 Alice Loop. Motion carried unanimously.**

c) Larry Trani – 403 Alice Loop

**M-Poulson/S-Pollnow moved to approve Trani’s request for review of the construction of a new building at 403 Alice Loop. Motion carried unanimously.**

- d) Sean Boily – 120 Katlian Street

**M-Pollnow/S-Poulson moved to approve Boily’s request for review for repairs at 120 Katlian Street. Motion carried unanimously.**

- e) Robert Petrie – 120 Lincoln Street

**M-Poulson/S-Gorman moved to approve Petrie’s request for review for renovations at 120 Lincoln Street. Motion passed 3-2.**

## **VII. SECTION 106 REVIEW**

## **VIII. UNFINISHED BUSINESS**

- a) Sitka Historic Preservation Plan

**M-Dittmar/S-Pollnow moved to table discussion of the Sitka Historic Preservation Plan. Motion carried unanimously.**

## **IX. NEW BUSINESS**

- a) Rebecca Poulson – CLG Grant update and application: Rebecca Poulson shared photos of the restoration of Allen Hall. Chair Gorman referred to the project as outstanding. The proposed project would involve the restoration of Whitmore Hall’s exterior and windows. Commissioner Pollnow proposed two conditions for approval: 1) a Section 106 review and 2) the consultation of a historic architect or a statement from SHPO stating that such consultation is not necessary.

Commissioner Poulson recused himself due to his relationship to the applicant.

**M- Pollnow/S- Dittmar moved to approve the grant proposal presented by Rebecca Poulson, with the conditions that 1) the project will have a Section 106 review and 2) the project will consult a historic architect or receive a statement from SHPO that such consultation is not necessary. Motion passed 4-0.**

- b) Review of Katlian Bay Road Project: Commissioner Pollnow explained the various findings of the report.

Commissioner Pollnow recused herself due to her involvement with the project.

**M-Gorman/S-Dittmar moved to approve the Memorandum of Understanding. Motion passed 4-0.**

**X. NEXT MEETING DATE(S) and/or Agenda Items:** Regular meeting Wednesday, November 18, 2015 6 pm at Sealing Cove Business Center.

## **XI. ADJOURNMENT**

**M- Gorman /S- Poulson moved to adjourn. Motion carried unanimously.**

The Chair adjourned the meeting at approximately 7:26 pm.