



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

*Coast Guard City, USA*

## **SITKA HISTORIC PRESERVATION COMMISSION**

Regular Monthly Meeting

**Held at Harrigan Centennial Hall**

**330 Harbor Drive**

October 13, 2017 12 pm

**Minutes**

**I. CALL TO ORDER & ROLL CALL:** Secretary Poulson called the meeting to order at 12:04 PM.

Present: Pollnow (phone), Poulson, Dittmar, Saline, Sam

Absent: Littlefield, Sopow, Moses, Aaron Bean (Assembly liaison), Steven Eisenbeisz (alternate Assembly liaison)

Staff: Samantha Pierson, Michael Scarcelli

Public: Rebecca Poulson, Richard Wein, Bertha Karras, Harvey Kitka, Stuart Weathers

**II. APPROVAL OF AGENDA**

**M-Saline/S-Dittmar moved to approve the agenda and move New Business before Requests for Review. Motion passed 5-0.**

**III. APPROVAL OF MINUTES:**

a) September 13, 2017 minutes

**M-Saline/S-Sam moved to approve the September 13, 2017 meeting minutes. Motion passed 5-0.**

**IV. GUESTS &/OR PERSONS TO BE HEARD**

**V. REPORTS & CORRESPONDENCE**

**VI. NEW BUSINESS**

- a. CLG Grant Application – Sitka History Museum  
Educational Publication

**M-Dittmar/S-Saline moved to recommend approval of the CLG grant application for development of an educational publication submitted by Sitka History Museum.**

**M-Poulson/S-Saline moved to amend the motion to require professional**

**consultation. Motion passed 5-0.**

**Motion as amended passed 5-0.**

- b. CLG Grant Application – Alaska Arts Southeast  
Fraser Hall Phase 2 – 801 Lincoln Street

Poulson disclosed that he is listed on the application as a volunteer and is on the board, but receives no financial benefit. Poulson disclosed that Rebecca Poulson is his sister.

**M-Saline/S-Sam moved to recommend approval of the CLG grant application for Fraser Hall Phase 2 submitted by Alaska Arts Southeast. Motion passed 5-0.**

- c. CLG Grant Application – Sitka Maritime Heritage Society  
Japonski Boathouse Accessible Entry Shell – 1490 Seward Avenue

**M-Saline/S-Dittmar moved to recommend approval of the CLG grant application for the Japonski Boathouse Accessible Entry Shell submitted by Sitka Maritime Heritage Society. Motion passed 5-0.**

- d. Comment on State Historic Preservation Plan

**M-Pollnow/S-Saline moved to direct staff to draft a letter of support for the chair's signature. Motion passed 5-0.**

## **VII. REQUESTS FOR REVIEW**

- a) Stuart Weathers – 105 Metlakatla Street  
Demolition and New Construction

**M-Saline/S-Dittmar moved to approve the request for review for demolition and new construction at 105 Metlakatla Street.**

**M-Pollnow/S-Dittmar moved to amend the motion to work with the property owners to document the property. Motion passed 5-0.**

**Motion as amended passed 5-0.**

- b) City and Borough of Sitka – 215 Marine Street and 207 Princess Way  
Zoning Map Amendment

**M-Sam/S-Saline moved to support the two phase project (establish a cemetery zone and digitize cemetery records) as presented by Planning and Community Development Director Michael Scarcelli.**

**Motion passed 4-0. Pollnow abstained.**

Dittmar left to return to work.

- c) Veterans Affairs - 865 Sawmill Creek Road  
Demolition

**M-Saline/S-Sam moved to approve the request for review for demolition at 865 Sawmill Creek Road.**

**M-Pollnow/S-Saline moved to amend the motion to state that continued and ongoing local consultation must occur, a qualified observer must be onsite while ground disturbance occurs, and that staff will inform SHPO that the commission and staff do not believe that the local consultancy requirements have been met. Motion passed 4-0.**

**Motion as amended passed 4-0.**

**VIII. COMMISSIONER DISCUSSION – No Motions May Be Made**

Pollnow expressed frustration regarding the municipality's hesitation to move her CLG grant application forward with herself listed as applicant. Scarcelli called point of order and stated that this is a conflict of interest. Pollnow stated that the content of the rezone vote was not in the packet or agenda.

**IX. SET NEXT MEETING DATE(S):**

(2<sup>nd</sup> Wednesday of the Month, 6 pm **Harrigan Centennial Hall**)  
**Wednesday, November 8, 2017** – Regular Monthly Meeting

**X. ADJOURNMENT**

**Secretary Poulson adjourned the meeting at 1:45 PM.**

Attest:  
Samantha Pierson, Planner I