



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

*Coast Guard City, USA*

## **SITKA HISTORIC PRESERVATION COMMISSION**

Regular Monthly Meeting

**Held at Harrigan Centennial Hall**

**330 Harbor Drive**

October 12, 2016 6 pm

### **Minutes**

**I. CALL TO ORDER & ROLL CALL:** Chair Pollnow called the meeting to order at 6:02 PM.

Present: Pollnow, Dittmar, Littlefield, Poulson, Saline

Absent: Gray – excused, Sam, Swanson

Staff Liaison: Samantha Pierson

**II. APPROVAL OF AGENDA**

M-Poulson/S-Dittmar moved to approve the agenda. Motion carried unanimously.

**III. APPROVAL OF MINUTES:** September 14, 2016 Regular Meeting

M-Poulson/S-Littlefield moved to approve the September 14, 2016 minutes. Motion carried unanimously.

**IV. GUESTS &/OR PERSONS TO BE HEARD**

Rebecca Poulson reported that the anniversary of the National Historic Preservation Act is October 15<sup>th</sup>. There will be a reception at Whitmore Hall for this event, and a history walk will take place 1-4 PM on that date.

Brinnen Carter stated that the National Park Service was ordering 30,000 copies of a National Historic Landmark brochure for visitors.

**V. REPORTS & CORRESPONDENCE**

Dittmar reported that repairs have taken place at the cathedral to cap the roof and prevent leaks in the bell tower.

Poulson reported that he would be giving a presentation on Ludlow and Peabody, who were the architects of Sheldon Jackson campus. Poulson reported that tomorrow is the 75<sup>th</sup> anniversary of the Japonski Island explosion that killed 5 people.

**VI. REQUESTS FOR REVIEW**

- a) Scott Saline – 424 Katlian Avenue  
New House

Scott Saline recused himself. Saline stated that he will try to make the house look historic.

**M-Poulson/S-Littlefield moved to approve Scott Saline's request for review for the construction of a new house at 424 Katlian Avenue. Motion passed 4-0.**

## **VII. OLD BUSINESS**

- a) Sitka Historic Preservation Plan – Review of City Staff Comments

Pierson reported that one city staff member submitted comments on the Plan, and he was concerned from where funding for the Plan's proposals would come. Pollnow stated that the commission can seek CLG grants and begin requiring applications. Poulson stated that the Plan should be a response to the will of the community.

## **VIII. NEW BUSINESS**

- a) CLG Grant Application – Japonski Island Boathouse Accessible Entry and Plumbing

Rebecca Poulson stated that the project would add a toilet and accessible entry, repair the west wall, and bring utilities into the building. Poulson stated that volunteering is a good way to give exposure to preservation. Pollnow asked about protocol for discovery. Poulson stated that they know it is fill material.

**M-Poulson/S-Littlefield moved to support the CLG grant application for the Japonski Island Boathouse Accessible Entry and Plumbing project. Motion passed 5-0.**

- b) CLG Grant Application – Fraser Hall Façade

Rebecca Poulson stated that this is the third project of its kind on the campus. The project is primarily preservation. Workers will take shingles off, put new tar paper on, then replace the shingles. Poulson stated that an internship program is involved with this project.

**M-Poulson/S-Littlefield moved to support the CLG grant application for the Fraser Hall Facade project. Motion passed 5-0.**

## **IX. COMMISSIONER DISCUSSION – No Motions May Be Made**

## **X. SET NEXT MEETING DATE(S):**

(2<sup>nd</sup> Wednesday of the Month, 6 pm **Harrigan Centennial Hall**)

**Wednesday, November 9, 2016** – Regular Monthly Meeting

## **XI. ADJOURNMENT**

Commission adjourned by unanimous consent at 7:04 PM.

Attest:  
Samantha Pierson, Secretary