



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

*Coast Guard City, USA*

## **SITKA HISTORIC PRESERVATION COMMISSION**

Regular Monthly Meeting

**Harrigan Centennial Hall**

**330 Harbor Drive**

October 10, 2018 6 PM

**Minutes**

- I. **CALL TO ORDER & ROLL CALL:** Chair Roby Littlefield called the meeting to order at 6:02 p.m.  
Present: Commissioners Roby Littlefield, James Poulson, Ana Dittmar, Scott Saline; Anne Pollnow arrived at 6:05  
Absent: Commissioners Kitty Sopow, Bob Sam, and alternate Nancy Douglas (excused)  
Staff: Planning staff KathyHope Erickson
  
- II. **APPROVAL OF AGENDA**
  - a) **Moved/Seconded James Poulson/ Scott Saline** to approve agenda. **M/S** to modify the agenda to hear the presentation on St. Michael's Cathedral refurbishment and the 202 Princess Way review following the other requests for review. **Motion to Amend Carried by unanimous voice vote. Main motion carried by unanimous voice vote.**
  
- III. **APPROVAL OF MINUTES**
  - a) **M/S James Poulson/Scott Saline** to approve the August 8, 2018 minutes. **Motion Carried by unanimous voice vote.**
  
- IV. **GUESTS AND/OR PERSONS TO BE HEARD**

Moved to end of agenda.
  
- V. **REPORTS & CORRESPONDENCE**

None.
  
- VI. **REQUESTS FOR REVIEW**

Chance Gray and Blake Conaway of Sitka Sound Science Center described a renovation project at 834 Lincoln Street.

  - b) **Moved/Seconded James Poulson/Scott Saline** to approve the request by Chance Gray with Sitka Sound Science Center for 834 Lincoln Street to rehab the Mill Building. The Commission and applicant representatives Chance Gray and Blake Conaway reviewed the rehabilitation project at Sitka Sound Science Center's Mill Building, which would update the historic SJ campus building by upgrading the foundation, roof, and siding, as well as interior improvements. **M/S Anne Pollnow/Ana Dittmar to ask the applicant to report back to the Commission as work progresses, on a regular basis. Motion to**

**Amend Carried by unanimous voice vote. Main Motion Carried by unanimous voice vote.**

- c) **M/S James Poulson/Scott Saline to approve the request by Chad Remington and Patricia Bauk for 260 Kaagwaantaan Street to replace windows.**

Chad Remington went over the plans for changing out the older windows in his residence for thermal pane ones trimmed with cedar. **Motion Carried by unanimous voice vote.**

- d) **M/S Scott Saline/Ana Dittmar to approve the request by Peter Weiland of Sitka Fine Arts Camp for 801 Lincoln Street to replace exterior lighting at Allen Hall.**

Applicant Mr. Weiland wasn't able to attend; James Poulson recused himself and presented the proposal to update exterior lighting at Allen Hall on the Sitka Fine Arts Campus. He answered questions on the style and materials of the proposed lighting and offered to inquire whether the applicant had consulted NPS in the planning process. Commissioner Pollnow made a point of order to call attention to the reference to Chair Littlefield's son's role in the proposed project. **Motion Carried by a voice vote of 3 in favor, 1 opposed, 1 recused.**

- e) **M/S Anne Pollnow/Ana Dittmar to approve the request by James Poulson for 202 Princes Way to replace and move windows, and install gutters.**

James Poulson presented his project rehabilitating a private residence to the Commission, and answered questions on the property and renovation design. **Motion Carried by voice vote of 3 in favor, 1 recused.**

#### **GUEST SPEAKER**

Contractor Pete Hagan gave an update on the refurbishment project at St. Michael's Cathedral, which began just over a year ago, and is expected to continue for another year. He described the construction of the cathedral, the work being done, and the challenges the crews are encountering.

#### **VII. COMMISSIONER DISCUSSION – No Motions May Be Made**

The Commission discussed their interactions and issues with permitting for contractors.

#### **VIII. SET NEXT MEETING DATE(S):**

(2<sup>nd</sup> Wednesday of the Month, 6 p.m. Harrigan Centennial Hall)  
Wednesday, November 14, 2018 – Regular Monthly Meeting

#### **IX. ADJOURNMENT**

The meeting adjourned at 8:10 p.m.

Attest:

KathyHope Erickson, Acting Planner I