



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Held at Sealing Cove Business Center

601 Alice Loop

August 10, 2016 6 pm

Minutes

I. CALL TO ORDER & ROLL CALL: Chair Pollnow called the meeting to order at 6:06 PM.

Present: Anne Pollnow, Ana Dittmar, James Poulson, Scott Saline, Clara Gray
Absent: Roberta Littlefield, Robert Sam, Aaron Swanson (Assembly Liaison)
Staff Liaison: Samantha Pierson

II. APPROVAL OF AGENDA

M-Poulson/S-Dittmar moved to approve the agenda. Motion carried unanimously.

III. APPROVAL OF MINUTES: July 28, 2016 Regular Meeting

M-Dittmar/S-Gray moved to approve the July 28, 2016 minutes. Motion carried unanimously.

IV. GUESTS &/OR PERSONS TO BE HEARD

Rebecca Poulson gave an update on the CLG grant for Japonski Island boathouse. All doors have been rebuilt, and the board has applied for a grant to build an entry, toilet, and utilities. Poulson stated that perhaps the aquatic facility project could do any required mitigation projects at the boathouse. Poulson stated that the façade at Whitmore Hall has been restored, and weather stripping has been installed. Poulson stated that the Fine Arts Campus seeks to replace the Whitmore doors to match the originals.

V. REPORTS & CORRESPONDENCE

Chair Pollnow: A shell midden has been found at the aquatic center, and had likely been previously moved. Pierson passed around photos of the area shared by DOT. Pollnow stated that a coaling station had previously been located at the site. Pollnow also stated that the Paths across the Pacific conference would be held next week.

Commissioners: Dittmar stated that she went out to the Neva site, and caches of debris from the ship were found. Dittmar stated that she has been in contact with the Rasmuson Foundation regarding potential work at St. Michael's Cathedral.

Staff: Pierson stated that the requested "For the Good of the Order" section has been added, and named "Commissioner Discussion." No motions may be made for items that are not on the published agenda.

VI. UNFINISHED BUSINESS

a) Sitka Historic Preservation Plan

Dittmar suggested that the Commission approve the draft for 24 months, and continue working on it. Pollnow stated that the plan is a working document, the recommendations should be finalized, and the commission can continue to add to the plan. Poulson stated that the 1997 plan is active, and that this new draft doesn't have updated goals. Dittmar stated that the new plan was under review when she joined the commission. Pollnow stated that SHPO recommended making an update because the 1997 plan was outdated. Poulson stated that it is a CLG requirement to have a historic preservation plan, and that the 1997 plan is 1.5 pages. Pollnow showed example plans on the projector.

Pierson shared Planning Department comments. The public participation is dated, and the periods of significance chart should be verified and updated. Staff recommend inclusion of a map with specific areas of town requiring commission review, and recommend that the plan clarify if procedure flow charts have been approved by the Commission and the Assembly. Criteria for review should be clarified. The statement of "no political support" would not make sense if the plan is approved by the Assembly. The plan should include more details specific to Sitka, such as including a page on each landmark in the appendix.

Pollnow stated that staff should be using the OHA database to locate properties of concern, and that new maps are part of a recommendation for future work.

Poulson stated that the city has stepped in to help with preservation, such as a project involving building 29. Pollnow stated that the building permit did not go to the Planning Commission first, then SHPO heard about the project and notified the Commission. Poulson stated that the city is getting better with the review process.

Poulson stated that in 2008 the Commission gained the ability to recommend new street names. Saline stated that Alaska Native Sisterhood has his beach name narrowed down to 3 options.

Poulson stated that millions of dollars have been spent on preservation at Sheldon Jackson Campus. Pollnow stated that Poulson should write an appendix on preservation funds that have been spent in Sitka.

Pollnow stated that the Commission has a good plan and it needs to go to the editor.

Rebecca Poulson stated that specific goals and objectives should be pulled to the forefront when the Commission seeks public input.

M-Dittmar/S-Saline moved to send the plan to the editor, and then to distribute it for public comment and Planning Commission review. Motion carried 5-0.

VII. COMMISSIONER DISCUSSION – No Motions May Be Made

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6 pm **Sealing Cove Business Center**)
Wednesday, September 14, 2016 – Regular Monthly Meeting

IX. ADJOURNMENT

M- Poulson/S-Dittmar moved to adjourn at 7:50 PM. Motion carried unanimously.

Attest:
Samantha Pierson, Secretary