



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

*Coast Guard City, USA*

## **SITKA HISTORIC PRESERVATION COMMISSION**

Regular Monthly Meeting

**Harrigan Centennial Hall**

**330 Harbor Drive**

August 8, 2018 6 PM

### **Minutes**

- I. **CALL TO ORDER & ROLL CALL:** Acting Chair Anne Pollnow called the meeting to order at 6:04 p.m.  
Present: Commissioners Anne Pollnow, James Poulson, and Ana Dittmar, Scott Saline  
Absent: Commissioners Kitty Sopow, Roby Littlefield; Bob Sam, Nancy Douglas (excused)  
Staff: Planning staff KathyHope Erickson
- II. **APPROVAL OF AGENDA**
  - a) **Moved/Seconded James Poulson/ Scott Saline** to approve agenda. **Motion carried 4-0**
- III. **APPROVAL OF MINUTES**
  - a) **M/S Scott Saline/Ana Dittmar** to approve the June 13, 2018 minutes. **Motion Carried 4-0.**
  - b) **M/S James Poulson/Ana Dittmar** to approve the July 11, 2018 minutes. **Motion Carried 4-0.**
- IV. **GUESTS AND/OR PERSONS TO BE HEARD**
  - a) None.
- V. **REPORTS & CORRESPONDENCE**

Commissioner Anne Pollnow reminded the Commission of the Certified Local Government grant opportunity deadline of August 24. Commissioner James Poulson reported on the work continuing on the Sheldon Jackson campus. Commissioner Ana Dittmar shared information on a Historic Preservation intern interview on the radio.
- VI. **REQUESTS FOR REVIEW**
  - a) **Moved/Seconded James Poulson/Scott Saline to recommend approval of the North Pacific Seafoods plan to replace the existing ice house (at 329 Katlian Street).**

The Commission and applicant representative Tim Ryan discussed the project and its design and capacity; and the authority, role, and concern of the Commission. The applicant presented the location and details of their proposed undertaking, including the perceived Cultural Resource Boundary aspect. The also discussed the process for hearing before the Historic Preservation Commission, including poor mapping and lack of availability of resources online. Commissioners shared with the applicant the reason

for review was that the property is located in the Sitka Indian Village Historic District, a site and area that has been determined eligible by the Alaska State Office of History and Archaeology as well as the Bureau of Indian Affairs as eligible for the National Register of Historic Places which carries as much federal and historic preservation protections as if it were on the National Register. The Commission informed the applicant that although North Pacific Seafood is within the cultural boundaries of the Historic District, it is not a contributing property to the district. Because of the qualifying eligibility of the Sitka Indian Village Historic District to the National Register, the Village and immediate area are therefore historic properties in which the local City of Sitka Historic Preservation Commission manages for review, and per city code when a city building permit is required for the applicant's undertaking. Commissioners assured the work of the Commission was to ensure preservation of Sitka's heritage, which also serves as an economic benefit and not as an obstruction to Sitka's industrial progression. Commissioners noted there are always solutions to protect and preserve both agendas.

Commissioners agreed with the applicant that the mapping and application for review needs updating and shared with the applicant they were working with the Planning Department to streamline the process. Commissioner Pollnow said she has the GIS capabilities to create a shapefile map for the department to use in the application process and will assist.

**Motion Carried by unanimous voice vote.**

**VII. COMMISSIONER DISCUSSION – No Motions May Be Made**

Commissioner Pollnow expressed the need for more formal and organized discussion at Historic Preservation Commission meetings so rules of order are followed and all may be heard.

**VIII. SET NEXT MEETING DATE(S):**

(2<sup>nd</sup> Wednesday of the Month, 6 p.m. Harrigan Centennial Hall)  
Wednesday, September 12, 2018 – Regular Monthly Meeting

**IX. ADJOURNMENT**

The meeting adjourned at 6:45 p.m.

Attest:

KathyHope Erickson

Planning and Community Development Department