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**Historic Preservation Commission  
Sealing Cove Business Center  
Regular Meeting of July 28, 2016  
Minutes**

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**I. CALL TO ORDER and ROLL CALL:** Chair Pollnow called the meeting to order at 6:09 pm.  
Present: Anne Pollnow, Roberta Littlefield, James Poulson, Scott Saline  
Absent: Ana Dittmar, Robert Sam, Clara Gray  
Staff Liaison: Samantha Pierson  
Public: Jerry Jacobs

**II. APPROVAL OF AGENDA**

**M-Poulson/S-Littlefield moved to approve the agenda, with the addition of For the Good of the Order as Item X, and moving item VI(b) before VI(a). Motion carried unanimously.**

**III. APPROVAL OF MINUTES:** June 8, 2016 Regular Meeting

**M-Poulson/S-Littlefield moved to approve the June 8, 2016 minutes. Motion carried unanimously.**

**IV. GUESTS &/OR PERSONS TO BE HEARD**

**IV. REPORTS & CORRESPONDENCE**

- a) Chair Pollnow: None.
- b) Commissioners: Poulson stated that façade restoration is occurring at the Pioneer Home.

**V. REQUESTS FOR REVIEW**

- b) Petro Marine Services – Tidelands Adjacent to 1 Lincoln Street  
Tideland Lease and Dock Construction

**M-Poulson/S-Littlefield moved to approve Petro Marine’s request for review for a tideland lease and dock construction on tidelands adjacent 1 Lincoln Street. Motion passed 4-0.**

- a) Peter Weiland – Whitmore Hall at Sheldon Jackson Campus  
Replacement of Ramp

**M-Poulson/S-Littlefield moved to approve Peter Weiland’s request for review for the replacement of a ramp at Whitmore Hall. Motion passed 4-0.**

**VI. SECTION 106 REVIEW**

- a) Biorka Island Dock Replacement, John Louie for FAA  
Pollnow stated that she was contracted to write the Section 106 Review for the project, but would not recuse herself so that a vote could occur. The item had already been delayed twice.

**M-Littlefield/S-Saline moved to approve the Biorka Island Dock Replacement. Motion passed 4-0.**

## **VII. UNFINISHED BUSINESS**

### **a) Sitka Historic Preservation Plan**

Pollnow gave an update on the recent subcommittee meeting. Saline discussed possible incentives for preservation. Poulson stated a goal of historic districts. Saline stated that Lincoln Street is the city's economic engine, and Katlian Avenue is the cultural engine. Poulson stated that he wanted to seek more public input and buy-in. Littlefield stated that the commission needs to move the plan forward. Pollnow stated that the Planning Commission meeting would provide an opportunity for public input. Pollnow recommended that the commission move forward and give the draft to the editor. Commissioners agreed to email edits to Pollnow over the weekend.

**M-Littlefield/S-Saline moved to direct the chair to forward the draft to the editor on Monday. Motion passed 4-0.**

## **IX. NEW BUSINESS**

### **X. FOR THE GOOD OF THE ORDER**

Littlefield asked about the construction at UAS. Saline said that they were working to remedy a drainage issue.

Pollnow stated that she passed a waste pile for the pool project and saw shell and charcoal. Poulson stated that the work seems to be more than initially described.

Pollnow stated that the city is paving Katlian Avenue. Saline stated that this would be a good opportunity for mitigation.

**M-Poulson/S-Littlefield moved request Public Works to submit a project presentation for the Katlian Avenue paving project. Motion passed 4-0.**

**XI. NEXT MEETING DATE(S) and/or Agenda Items:** Regular meeting Wednesday, August 10, 2016 6 pm at Sealing Cove Business Center.

### **XI. ADJOURNMENT**

**M- Poulson/S- Saline moved to adjourn. Motion carried unanimously.**

The Chair adjourned the meeting at approximately 6:55 pm.

Attest:  
Samantha Pierson, Secretary