
**Historic Preservation Commission
Harrigan Centennial Hall
Regular Meeting of July 8, 2015
Minutes**

I. CALL TO ORDER and ROLL CALL: Chair Gorman called the meeting to order at 6:01 pm.
Present: Peter Gorman, Roby Littlefield, Judith Ozment, Ann Dittmar (arrived at 6:07), Anne Pollnow, Assembly Liaison Aaron Swanson, Staff Liaison Carole Gibb, Planner I.

II. APPROVAL OF AGENDA

M-Littlefield/S-Ozment moved to approve the agenda. Motion carried unanimously.

III. APPROVAL OF MINUTES: June 10, 2015 Regular Meeting

M-Ozment/S-Littlefield moved to approve the June 8, 2015 minutes. Motion carried unanimously.

IV. GUESTS &/OR PERSONS TO BE HEARD

No guests or persons to be heard.

V. REPORTS & CORRESPONDENCE

a) Chair Gorman offered background on a protocol issue regarding email exchanges between commission members, and raised a concern that all contact between members must go through the Planning office. The commission members agreed that there needed to be some clarity from the clerk's office regarding such protocols especially between members of the Historic Preservation Plan working group.

b) Commissioners:

- Commissioner Pollnow reported concerns around Section 106 review and the Hollywood Way project, and about the section 106 review process in general. She provided background on previous review efforts by a commission working group from 2008.
- Carole Gibb reported that the planning office had been busy with a variety of cases but there were no requests for review at this time.

VI. REQUESTS FOR REVIEW

No guests or persons to be heard.

VII. SECTION 106 REVIEW

VIII. NEW BUSINESS

IX. UNFINISHED BUSINESS

- a) Lincoln Street Historic Structures Survey Report for National Register of Historic Places:
Pollnow had followed up with True North regarding questions raised by Poulson, and shared a detailed response letter with commission members and staff from True North. Because Poulson

was absent, and the response letter had come in after packets were distributed, it was decided to postpone the discussion until the next meeting.

- b) Sitka Historic Preservation Plan: Commissioner Dittmar explained that in recent weeks, Commissioner Pollnow had voiced questions about the plan's content and format, and rather than address those questions in a working group setting, Dittmar wanted to address the questions at this regular meeting. Littlefield and Dittmar clarified for Commissioner Pollnow that the template (the Glendale Plan) has been chosen for a format, and that the consensus among commission members was to keep the plan's core narrative simple and accessible to a general audience, but to include more technical and detailed information in an Appendix. It was agreed that the working group (Littlefield, Pollnow, Dittmar) would meet Monday, July 27 at 5:30 p.m. Staff agreed to arrange a meeting room.

X. NEXT MEETING DATE(S) and/or Agenda Items: Regular meeting Wednesday, August 12, 2015, 6 pm at Sealing Cove Business Center, 601 Alice Loop.

XI. ADJOURNMENT

M- Dittmar /S- Ozment moved to adjourn. Motion carried unanimously.

The Chair adjourned the meeting at approximately 6:31 pm.