



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Held at Harrigan Centennial Hall

330 Harbor Drive

May 10, 2017 6 pm

Final Minutes

I. CALL TO ORDER & ROLL CALL: Chair Pollnow called the meeting to order at 6:03 PM.

Present: Pollnow, Dittmar, Littlefield, Poulson, Sopow, Sam (arrived 6:09)

Absent: Saline, Gray, Swanson (Assembly liaison)

Staff: Samantha Pierson

Public: None

II. APPROVAL OF AGENDA

M-Poulson/S-Dittmar moved to approve the agenda. Motion passed 5-0.

III. APPROVAL OF MINUTES: April 12, 2017 Meeting

M-Poulson/S-Littlefield moved to approve the April 12, 2017 meeting minutes. Motion passed 5-0.

IV. GUESTS &/OR PERSONS TO BE HEARD

V. REPORTS & CORRESPONDENCE

Correspondence regarding AT&T project at 1330 Seward Avenue - attached

Poulson stated that Dittmar's presentation on Russian icons was well attended.

Poulson stated that exhibits are being installed at the historical museum.

Pollnow stated that she attended the city's workshop on parliamentary procedure, and she shared handouts with commissioners. Pollnow stated that commissioners should be careful to not speak over others. Pollnow stated that NPS is holding a workshop next week regarding Sheldon Jackson architecture. Pollnow stated that the USGS item heard at the last meeting was not approved by SHPO, and SHPO requested that a historic architect come up with a new design.

VI. REQUESTS FOR REVIEW

- a) Pat Hughes – 110 Finn Alley
New Greenhouse

M-Poulson/S-Littlefield moved to approve the request for review for a new greenhouse at 110 Finn Alley. Motion passed 6-0.

- b) Bill Workman – 110 College Drive
Paving and Curbs

M-Poulson/S-Littlefield moved to approve the request for review for paving and curbs at 110 College Drive.

Poulson stated that he is involved in the design of the project and can answer questions, but he does not need to recuse himself. Poulson stated that Littlefield's son is doing the electric work. Poulson stated that Monique Anderson made the design, and the project addresses drainage concerns. Pollnow stated discomfort with Poulson acting as the applicant and voting on the item. Poulson stated that he spoke with the city attorney and determined that he doesn't have a conflict of interest due to lack of personal financial interest. Poulson stated that he's not speaking as the applicant. Poulson stated that if he would recuse himself it would look as if he had a conflict of interest even if he doesn't. Sopow suggested postponing the item to the next meeting. Pollnow asked if Poulson is on the Alaska Arts Southeast board and Poulson stated that he is. Poulson offered to recuse himself but clarified that there is not conflict of interest.

M-Littlefield moved that Poulson can inform the commission regarding the project tonight and the commission will address conflicts of interest at the next meeting. Motion passed 6-0.

Poulson explained the proposed project. Poulson recused himself. Pollnow stated that she would like the applicant to speak with the historic architects who are visiting next week. Poulson stated that the applicant is registered for the workshop. Sopow stated that she would like to learn more information about the campus.

M-Sopow/S-Littlefield moved to approve the request for review for paving and curbs at 110 College Drive. Motion passed 4-1.

- c) Mica Trani – 403 Alice Loop
Vacate Right of Way

M-Littlefield/S-Dittmar moved to approve the request for review for right of way vacation at 403 Alice Loop. Motion passed 6-0.

Pierson clarified the intent is to purchase a portion of right-of-way and fence in the commercial property. The applicant has worked with Electric and

Wastewater to maintain access to municipal infrastructure. Poulson stated that if the city is okay with it, he doesn't think it will impact historic properties.

VII. SECTION 106 REVIEW

- a) US Army Corps of Engineers – Fort Rousseau Causeway Remediation

M-Poulson/S-Littlefield moved to approve the US Army Corps of Engineers proposed remediation at Fort Rousseau Causeway.

Sopow disclosed that she previously worked on a project on this site but the grant is now closed. Pollnow stated that the project is to remove contaminated soil, and archaeological survey has already occurred. Sopow stated that she hopes they are aware of the tinnicut. Pollnow stated that there are a few historical errors in the application. Sam stated that there may be shallow graves on Sasedni Island. Sopow states that Table 1 indicates that they are aware of the graves on Sasedni Island.

M-Pollnow/S-Sopow moved to amend the motion to recommend that the archaeologist is on site during work. Motion passed 6-0.

Motion as amended passed 6-0.

- b) US Army Corps of Engineers – Nelson Logging Road Road Improvements

M-Littlefield/S-Dittmar moved to approve the US Army Corps of Engineers proposed road improvements at Nelson Logging Road.

Pollnow recused herself due to work on the project. Sopow asked Pollnow for clarification on the project. Pollnow stated that the road is being slightly rerouted. Pollnow stated that a fish weir was found in the stream. Pollnow stated that test samples indicated charcoal and salmon lipids. Pollnow stated that monitoring is recommended. Littlefield stated that STA wanted to ensure that the culverts will not negatively impact fish.

M-Littlefield/S-Dittmar moved to amend the motion to recommend that culverts are adequately sized to preserve the natural fish run. Motion passed 5-0.

Motion as amended passed 5-0.

VIII. OLD BUSINESS

- a) Historic Preservation Plan

Pollnow stated that no comments were received during the public comment period. Poulson asked if a public meeting should be held. Pollnow stated that the

item has been advertised for Planning Commission meetings. Pierson clarified that the public comment period was advertised on the city website and in the newspaper.

M-Littlefield/S-Sopow moved to forward the Historic Preservation Plan to the Assembly for approval. Motion passed 5-1.

IX. NEW BUSINESS

a) Sitka's Cultural Resource Inventory

Pollnow stated that she would like city staff to use the AHRS site to determine items to come before the commission rather than the map currently used.

Dittmar stated that she would like for city staff to use the database. Poulson stated that the commission doesn't need to focus just on the AHRS properties since others may be eligible to be listed. Pollnow stated that a checklist was previously used and should be used again.

M-Dittmar/S-Littlefield moved to direct staff to use the AHRS site to determine items to be heard by the Historic Preservation Commission. Motion passed 6-0.

X. COMMISSIONER DISCUSSION – No Motions May Be Made

Sopow stated that she found an article about historic preservation and gentrification

XI. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6 pm **Harrigan Centennial Hall**)

Wednesday, June 14, 2017 – Regular Monthly Meeting

XII. ADJOURNMENT

M-Littlefield/S-Sopow moved to adjourn the meeting at 7:58 PM. Motion passed 6-0.

Attest:
Samantha Pierson, Planner I