



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

*Coast Guard City, USA*

## **SITKA HISTORIC PRESERVATION COMMISSION**

Regular Monthly Meeting

**Held at Harrigan Centennial Hall**

**330 Harbor Drive**

May 9, 2018 6 PM

### **Minutes**

- I. CALL TO ORDER & ROLL CALL:** Chair Littlefield called the meeting to order at 6:00 PM.

Present: Littlefield, Pollnow, Poulson, Saline

Absent: Dittmar (excused), Sopow, Sam, Douglas

Staff: Samantha Pierson

Public: Lucy Flynn O'Quinn

- II. APPROVAL OF AGENDA**

**M-Poulson/S-Saline moved to approve the agenda, moving item VI.a to immediately follow the approval of the minutes. Motion passed 4-0.**

- III. APPROVAL OF MINUTES**

a) April 11, 2018

**M-Poulson/S-Saline moved to approve the April 11, 2018 meeting minutes. Motion passed 4-0.**

- VI. REQUESTS FOR REVIEW**

a) GCI – 222 Tongass Drive  
Replacement Antennae

Lucy Flynn O'Quinn represented DOWL as the cultural resources specialist. The proposal is to upgrade existing antennae with similar equipment. The new equipment will look the same but upgrade to LTE cell service. O'Quinn stated that the building is not in the historic landmark but is close to the landmark. Pollnow noted the recommendation of approval from SHPO. Poulson asked if there have been efforts to list the building on the National Historic Registry. O'Quinn does not believe the owner is going through the nomination process.

**M-Poulson/S-Pollnow moved to recommend approval of the request for review for replacement antennae at 222 Tongass Drive. Motion passed 4-0.**

- IV. GUESTS &/OR PERSONS TO BE HEARD**

**V. REPORTS & CORRESPONDENCE**

Chair: Littlefield stated that she attended the city's boards and commissions training. Littlefield will try to highlight one aspect of Robert's Rules at each meeting. Littlefield asked staff to make copies of the parliamentary motions guide for each commissioner. Littlefield shared that all members may not abstain from voting unless they are recused for conflict of interest.

Commissioners: Pollnow shared that the Alaska Association for Historic Preservation announced their list of top 10 most endangered properties, and St. Michael's Cathedral is on the list. Poulson announced that the Brady log haul is now on display at the Science Center with an interpretive plaque.

Assembly liaison: None.

Staff: None.

**VI. REQUESTS FOR REVIEW**

b) Chris McGraw – 738 Alice Loop  
New House

Commissioners discussed the proposal and location.

**M-Poulson/S-Pollnow moved to recommend approval of the request for review for a new house at 738 Alice Loop. Motion passed 4-0.**

**VII. COMMISSIONER DISCUSSION – No Motions May Be Made**

**VIII. SET NEXT MEETING DATE(S):**

(2<sup>nd</sup> Wednesday of the Month, 6 pm **Harrigan Centennial Hall**)

**Wednesday, June 13, 2018** – Regular Monthly Meeting

**IX. ADJOURNMENT**

**M-Littlefield moved to adjourn the meeting at 6:30 PM. Motion passed 4-0.**

Attest:  
Samantha Pierson, Planner I