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**Historic Preservation Commission  
Sealing Cove Business Center  
Regular Meeting of April 20, 2016  
Minutes**

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- I. CALL TO ORDER and ROLL CALL:** Vice-Chair Dittmar called the meeting to order at 6:05 pm.  
Present: Anne Pollnow (phone), Roberta Littlefield, Ana Dittmar, James Poulson  
Absent: Robert Sam, Clara Gray  
Staff Liaison: Samantha Pierson, Planner I  
Public: Rebecca Poulson, Donna Seaman (via phone), Scott Saline, Travis Miller, Stan Johnson

**II. APPROVAL OF AGENDA**

**M-Poulson/S-Littlefield moved to approve the agenda. Motion carried unanimously.**

**III. APPROVAL OF MINUTES:** March 9, 2016 Regular Meeting

**M-Poulson/S-Littlefield moved to approve the March 9, 2016 minutes. Motion carried unanimously.**

**IV. GUESTS &/OR PERSONS TO BE HEARD**

Rebecca Poulson gave an update on the Sheldon Jackson Campus and Japonski Island Boathouse. Marbles and pieces of shoes have been found during landscape work at Sheldon Jackson Campus. The Japonski Island Boathouse will be hosting a door restoration on Saturday April 23. Poulson invited commissioners to the May 15-17 NPS training at Sheldon Jackson Campus.

**IV. REPORTS & CORRESPONDENCE**

- a) Chair Pollnow: None.
- b) Commissioners: Dittmar stated that the bishop is coming to Sitka for Easter, and invited attendees to the upcoming Easter services. Poulson stated that the Sitka Fine Arts Camp would be hosting work days on Saturdays until camp begins. Littlefield stated that the Attic Antique show would be held on April 23 at Westmark.
- c) Staff: Pierson stated that the commission's STA alternate seat is now filled by Clara Gray, and that a May 9-10 training will be held in Anchorage.

**VI. REQUESTS FOR REVIEW**

- a) Norman Campbell – New House at 733 Alice Loop

**M-Poulson/S-Pollnow moved to approve Norman Campbell's request for review for the construction of a new house at 733 Alice Loop. Motion carried 4-0.**

- b) USGS – Painting and Replacement of Trim, and Mechanical/Electrical Updates at 500 Geodetic Way

**M-Littlefield/S-Poulson moved to approve USGS's request for review for the painting and replacement of trim, and mechanical/electrical updates at 500 Geodetic Way. Motion carried 4-0.**

- c) Scott Saline – Parking and covered deck at 424 Katlian Avenue

**M-Poulson/S-Pollnow moved to approve Scott Saline's request for review for the construction of parking and a covered deck at 424 Katlian Avenue. Motion carried 4-0.**

- d) Stan Johnson – Demolish shed at 1330 Seward Avenue for development of Mt. Edgecumbe High School aquatic facility

**M-Poulson/S-Littlefield moved to approve Stan Johnson's request for review for the demolition of a shed at 1330 Seward Avenue for development of the Mt. Edgecumbe High School aquatic facility. Motion carried 4-0.**

- e) Geoff and Sherry Diehl – New House at 107 Metlakatla

**M-Pollnow/S-Littlefield moved to postpone Geoff and Sherry Diehl's request for review for construction of a new house at 107 Metlakatla until the applicant provides architectural information. Motion carried 4-0.**

## **VII. SECTION 106 REVIEW**

## **VIII. UNFINISHED BUSINESS**

- a) Sitka Historic Preservation Plan  
Commissioners decided to postpone discussion until Pollnow returns to town.

## **IX. NEW BUSINESS**

- a) Recommendations for the Comprehensive Plan  
Pollnow asked about the Comprehensive Plan timeline. Commissioners decided to postpone discussion until Pollnow returns to town.

**X. NEXT MEETING DATE(S) and/or Agenda Items:** Regular meeting Wednesday, May 11, 2016  
6 pm at Sealing Cove Business Center.

## **XI. ADJOURNMENT**

**M- Poulson /S- Littlefield moved to adjourn. Motion carried unanimously.**

The Vice-Chair adjourned the meeting at approximately 7:30 pm.

Attest:  
Samantha Pierson, Secretary