



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Held at Harrigan Centennial Hall

330 Harbor Drive

February 14, 2018 6 PM

Minutes

- I. **CALL TO ORDER & ROLL CALL:** Chair Littlefield called the meeting to order at 6:06 PM.
Present: Pollnow (phone), Littlefield, Poulson, Dittmar, Saline
Absent: Sopow, Moses, Sam
Staff: Samantha Pierson
Public: Chris Kowalczewski, Tammy Young
- II. **APPROVAL OF AGENDA**
M-Poulson/S-Saline moved to approve the agenda. Motion passed 5-0.
- III. **APPROVAL OF MINUTES**
 - a) January 10, 2018
M-Pollnow/S-Dittmar moved to approve the January 10, 2018 meeting minutes. Motion passed 5-0.
 - b) January 26, 2018
M-Saline/S-Poulson moved to approve the January 26, 2018 meeting minutes. Motion passed 5-0.
- IV. **GUESTS &/OR PERSONS TO BE HEARD**
- V. **REPORTS & CORRESPONDENCE**
Pierson reported on appropriate motions and stated that Ben Miyasato will be the new Assembly liaison.
- VI. **REQUESTS FOR REVIEW**
 - a) Adam Chinalski – 315 Lincoln Street
New and Replacement Signs

Commission discussed zoning requirements and staff clarified that the proposal meets zoning regulations for signage.

M-Pollnow/S-Poulson moved to approve the request for review for new and replacement signs at 315 Lincoln Street. Motion passed 5-0.

- b) Sitkans Against Family Violence – 207 Seward Street Facility Expansion

Chris Kowalczewski reported that SHPO has concurred that no adverse impacts will occur. The footprint will increase but due to slope, there will be little ground disturbance. Dittmar reviewed the approval form and stated that it is stamped from the SHPO office “No Historic Properties Affected.” Kowalczewski clarified that the 2 story addition will have concrete footings and the roofline will match that of the existing building. Kowalczewski stated that she has been working with the Planning Department. Poulson and Dittmar discussed that the project wouldn’t impact the cultural landscape. Pollnow recommended that the applicant be provided with information on handling inadvertent discoveries.

M-Poulson/S-Dittmar moved to approve the request for review for facility expansion at 207 Seward Street. Motion passed 5-0.

VII. NEW BUSINESS

- a) Comprehensive Plan Draft

Pollnow complemented the organization, formatting, and content. Pollnow suggested including information on grants other than for Sheldon Jackson Campus, such as training opportunities, ANB Hall, and the Historic Preservation Plan. Pollnow suggested that key challenge 2 be amended to state “infill” and clarify challenge 3. Pollnow suggested amending the next to last action to expand historic districts and overlays to areas beyond Sheldon Jackson. Poulson stated that the owners of Sheldon Jackson Campus are on board with preserving the historic properties. Commissioners asked about the intent of the overlay. Pierson clarified that the overlay would help allow for commercial-type uses that were historically conducted on the property or similar uses, such as a daycare or Youth Advocates. Pollnow discussed that additional overlays could protect historic properties and gave the downtown area as an example. Pollnow doesn’t want to see the overlay used to get around residential zonings but would ideally involve protecting historical properties, and is not in favor of the overlay plan as discussed. Tammy Young stated that the intent of the school was providing life skills training, and history is not stagnant. Pollnow suggested that an action is added for review of neighborhoods for possible historic district zoning potential. Littlefield stated that she would like to the Historic Preservation Plan process completed.

M-Pollnow/S-Dittmar moved to recommend adding an action to review neighborhoods for possible historic district zoning potential as low-cost, ongoing, CBS responsibility. Motion passed 5-0.

- b) CLG Annual Report

Pollnow stated that F1 had an empty checkbox. Poulson asked about the

commission making additions to AHRS. Pollnow stated that there have been new AHRS numbers assigned, and stated that there were several AHRS numbers assigned under the Lincoln Street survey several years ago.

M-Pollnow/S-Poulson moved to approve submission of the CLG annual report. Motion passed 5-0.

c) Travel Grant Opportunity – Alaska SHPO

Pollnow stated that she attended this conference in the past and it was excellent. Commissioners in attendance stated that they couldn't attend. Commissioners discussed sending a staff member and an STA representative.

d) Sawmill Creek Road Resurfacing – Alaska DOT
Between Jeff Davis Street and Smith Street

Saline discussed the need for a crosswalk near the National Park. Pollnow stated that there are cemeteries in the vicinity as well as the Jamestown Bay fort site.

VIII. COMMISSIONER DISCUSSION – No Motions May Be Made

Poulson reported that Dee Longenbaugh died. She was very involved with historic inventorying. Commissioners gave their condolences. Commissioners discussed that part of the Commission's role is to review the inventory.

IX. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6 pm **Harrigan Centennial Hall**)
Wednesday, March 14, 2018 – Regular Monthly Meeting

X. ADJOURNMENT

M-Poulson moved to adjourn the meeting at 7:23 PM. Motion passed 5-0.

Attest:
Samantha Pierson, Planner I