
SITKA PORT AND HARBORS COMMISSION

Commission Meeting Minutes

Feb 10, 2016

Sealing Cove Business Center

I. CALL TO ORDER Chair Knox called the meeting to order at 6pm.

II. ROLL CALL

Members Present: Kevin Knox, Melissa Greenhalgh, Josh Arnold, Michael Nurco, Eric Skousen, Brendan Jones

Members Absent: Mary Ann Peterson

Others Present: Harbormaster Stan Eliason, Secretary Kacie Rear, Municipal Engineer Dan Tadic, Utility Director Bryan Bertacchi

Members of the Public:

III. CHANGES TO AGENDA - None

MOTION: **M-J.Arnold / S- M.Greenhalgh** moved to approve the minutes from the January 13, 2016 meeting.

ACTION: Motion **PASSED unanimously** on a voice vote.

V. CORRESPONDENCE - None

VI. PERSONS TO BE HEARD - None

VII. REPORTS

1. Harbormaster –

- a. Float Plane Dock-** Harbormaster Eliason reported to the assembly, had Diver Dave look at the facility and it doesn't look good. He found that two pilings are close to falling apart and have holes in them. The other pilings of the float are following right behind. There will be a rep coming to town to give a recommendation on the condition of the float plane dock and what can be done to repair it.
- b. Transient Float-** The float is coming along and the window is getting smaller as March 15, 2016 gets closer.

- 2. City Staff –** Bryan Bertacchi came to talk to the commission about electrical meters not working in the harbor system. Mr. Bertacchi would like to come up with a cost effective way of fixing the problem. The parts that are malfunctioned are no longer made. There were three options available to fix the problem. Option 1) doing transient rates at five dollars a day; which was the worst come to worst, Option 2) replace the whole pedestal which would cost around \$2,200-\$2,300 a pedestal and would have to raise the capital, Option 3) Raise the flat rate from \$8.75 to residential rate of \$19.50. Mr. Bertacchi will be back to the Port and Harbors meeting set for March 9, 2016 to give his report from the Assembly.

3. **Chair –None**

4. **Other(s) - None**

VIII. UNFINISHED BUSINESS

1. **2016 Rate and Fees-** There is a proposal of having a 6.8% increase in rates, but our scope may be reduced from the 6.8% because of our increased revenue. There was a motion made so the commission has a general ground to start on.

MOTION: **M-K.Knox/S-J.Arnold** recommended a 3.4% rate increase for permanent moorage and transient under 80 feet. 6.8% rate increase for reserved rate and transient over 80 feet. No other changes for tender rates.

ACTION: Motion **PASSED** with the following vote-
Yes-6 Knox, Arnold, Greenhalgh, Nurco, Skousen, Jones
Absent- Peterson

IX. NEW BUSINESS

1. **Seaplane Float-** Municipal Engineer Dan Tadic came to give a report about the decommissioned seaplane float. Looking at a 5 year fix would cost from \$100,000-\$150,000. To scrap the float would cost around \$24,000. There will be a rep in town to look at the seaplane float and give us ideas on what can and can't be done. The float was built 54 years ago, was rebuilt in 1974, and was last dived on 2 years ago. Harbormaster Eliason does have a contractor to dispose of the float if need be. If possible FAA could help with funding on rebuilding the float. We will hear more at the next meeting.
2. **Adjustment to Master plan assumptions and facility capital improvements-** Wait to see what happens to the 50/50.

X. GENERAL DISCUSSION

XI. CLOSING

1. **Next Meeting Agenda Items**
 - Bryan Bertacchi/Assembly Update
 - Seaplane Base Enterprise Fund/Sub Fund
 - Allocation of Aircraft Property Tax to Aircraft operations
 - Fish Tax allocations
 - i. Grand Bergen Discussion
 - ii. State Proposed Changes
2. **Next meeting Date** – Sealing Cove Business Center March 9, 2016 at 6 pm
3. **Adjournment** –Chair Knox adjourned the meeting at 8:04 pm

Prepared by: Kacie Rear
Secretary