
LOCAL EMERGENCY PLANNING COMMITTEE
Regular Committee Meeting Minutes
September 8, 2016
Fire Hall

A. CALL TO ORDER – Chief Miller called the meeting to order at 12:04pm.

B. ROLL CALL – (Quorum established with one member present from four different categories.)

Present:

- Category 1: Mayor McConnell, Assembly Liaison.
- Category 2: Fire Chief Dave Miller; Lance Ewers Acting for Lt Ankerfelt, Sitka PD
- Category 4: Carol Berge, Annabel Lund
- Category 5: Trish White (LEPC Vice-Chair), Charles Howlett
- Category 6: Mary Ann Hall
- Category 7: Craig Warren, Acting LEPC Coordinator

Absent:

- Category 2: vacancy(ies)
- Category 3: Ken Fate, PIO; Donna Callistini, Public Educ Liason; Gayle Hammons, Print Media
- Category 5: Scott Wagner
- Category 6: vacancy, vacancy

Others Present: George Bennett Jr, SEARHC; Pharmacy Intern: Jordan Cox; Kevin Knox, Candidate for City of Sitka Assembly.

ADDITIONS/DELETIONS TO AGENDA – None.

C. APPROVAL OF MINUTES

M – Berge/S – Hammons to approve the minutes of April 14, 2016.
Motion carried.

D. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA – None.

E. COMMUNICATIONS. – None.

F. COMMITTEE REPORTS

1. Pandemic Committee:
 - Chief Miller reported a vacant Sitka Public Health Nurse position is open for hire.
 - Trish White reported there have been no reports of flu; the nasal vaccine is not as effective against a strain of flu that is not anticipated to be prevalent in 2016.
 - Chief Miller reminded all it takes two weeks for administered vaccine to reach full effectiveness, so he encouraged everyone to plan ahead accordingly.
2. HazMat Report – None.
3. Public Information Officer (PIO) Report – None.
4. Red Cross – Annabelle Lund reported on Red Cross' response and services provided to those affected by a recent apartment building fire. Appreciation for the Red Cross response to the fire event was reported to the Assembly and relayed to the Red Cross. Lund expressed appreciation for use of an Oxygenator provided by SFD; this eliminated smoke damage from the apartment(s) and belongings within.

5. Food Committee: – None.

G. UNFINISHED BUSINESS:

1. Chief Miller reported on the recent dedication of a memorial bench at the south Kramer landslide area. A few hundred people attended the dedication event.

H. NEW BUSINESS:

1. The National Weather Service announced the approach of a strong storm system with a large volume of rain with high winds, expected in the next 24 to 48 hours. Precautions are advised.
2. SFD hosted a TSA bomb squad training for SPD and SFD.
3. Earthquake House traveled through SE Alaska and was available in Sitka for a few days; an open house on Saturday was held at the Fire Hall along with prevention and emergency preparedness information. On Sunday the Earthquake House was available at Mt Edgecumbe High School and Sea Mart parking lot.
4. Craig Warren will replace Al Stevens as the LEPC Coordinator, pending appointment by the Assembly. Warren served in this capacity previously for SFD in the 1990's.
5. Chief Miller will attend an upcoming State conference and has been asked to provide a presentation on Sitka's 2015 landslide.

I. COMMITTEE COMMENTS

1. Chief Miller reported an SFD staff seasonal position has completed the retyping of all emergency plans into one electronic format. Chief Miller will provide the plans in electronic format for LEPC review and updating.
2. LEPC rosters are provided from the Clerk's office following Assembly appointments to vacant LEPC seats (upcoming: LEPC Coordinator and SPD positions; Assembly Liaison).
3. George Bennett, Jr, on behalf of SEARHC, thanked SFD for participating in a recent drill.
4. Chief Miller reported a high volume of emergency responder calls; 150 calls ahead of last year and all other years (a wide variety of emergencies, including a higher volume of alcohol related incidents, anyone registering over 3.0 alcohol level from a breathalyzer is now taken to the hospital; recent decriminalizing laws have affected related calls to SFD).
5. Gratitude was expressed to outgoing Mayor Mim McConnell for her service as Assembly Liaison to LEPC. This is the last meeting McConnell will attend as Mayor. McConnell stated it has been a pleasure and she has learned a lot serving on this committee. She encouraged all to vote in upcoming elections.

J. SET NEXT MEETING AGENDA/DATE(S)

Regular Meeting Date: monthly on the 2nd Thursday, noon at the Fire Hall.

The next regular meeting will be Thursday, **October 13, 2016**, noon at the Fire Hall.

M. ADJOURNMENT:

M –Lund/S – Berge to adjourn.

Motion carried.

The meeting adjourned at 12:32 pm.

MINUTES PREPARED BY:
G. J. Peterson, Contract Secretary, City of Sitka