

---

---

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Regular Committee Meeting Minutes  
April 14, 2016  
Fire Hall

---

---

**A. CALL TO ORDER** – Chief Miller called the meeting to order at 12:05pm.

**B. ROLL CALL** – (Quorum established with one member present from four different categories.)  
Present:

- Category 2: Fire Chief Dave Miller
- Category 3: Donna Callistini, Public Education Liason
- Category 4: Annabel Lund, Carol Berge
- Category 5: Trish White, Scott Wagner
- Category 6: Mary Ann Hall
- Category 7: Al Stevens, LEPC Coordinator

Absent:

- Category 1: Mayor McConnell, Assembly Liaison.
- Category 2: Lt. Jeff Ankerfelt, Sitka PD, Valerie Herrera (resigned)
- Category 3: Ken Fate, PIO; Gayle Hammons, Print Media
- Category 5: Charles Howlett
- Category 6: Don Jones, vacancy (seat held by Bob Gorman, vacant due to expiration of term)

Others Present: Shannon Frietas & George Bennett, SEARHC; Ellen Daly, Public Health; Joe Danon, SFD; Pharmacy Interns: Dan and Jenna from Albany College of Pharmacy.

**C. ADDITIONS/DELETIONS TO AGENDA** – None.

**D. APPROVAL OF MINUTES**

- M – Stevens/S – Berge to approve the minutes of March 10, 2016.  
Motion carried.

**E. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA** – None.

**F. COMMUNICATIONS.** – None.

**G. COMMITTEE REPORTS**

1. Pandemic Committee:
  - Ellen Daly, Public Health Nurse, stated there is nothing to report locally.
  - Information was provided in response to LEPC questions about the local impact of possible budget cuts to the State's Public Health Services.
2. HazMat Report – Provided by Joe Danon:
  - Apr 23 – 24 disposal station for public to deliver household hazardous waste.
  - Apr 23 – 30 pharmaceutical waste disposal for public at Harry Race.
  - May 16 - 21 hazmat training for City Police Officer(s). This will make it possible for a police officer to enter a facility with a hazmat team from the Fire Department.
  - End of May to early June local seafood plants will be conducting annual hazmat training(s). The Fire Department will assist.
  - Calls: household calcium carbide to be disposed; Lithium battery fire at UAS.

3. Public Information Officer (PIO) Report – None.
4. Red Cross –
  - Annabel will travel to Juneau to plan for training of Sitka Red Cross volunteers
  - May 14 Health Summit at Sweetland Hall –a good opportunity for an LEPC booth to provide personal emergency preparedness materials, including first responders and pets.
5. Food Committee: None.

**H. UNFINISHED BUSINESS:** None.

**I. NEW BUSINESS:**

1. Apr 15, 2:30 at the Fire Hall - Sitka Mayor McConnell will provide a proclamation to US Coast Guard for their part in assisting during the landslide event. LEPC & Public invited.
2. EMS Conference underway – 75 to 100 participants from throughout SE Alaska
3. Army will return for outdoor training in June

**J. COMMITTEE COMMENTS**

**K. SET NEXT MEETING AGENDA/DATE(S)**

Regular Meeting Date: monthly on the 2nd Thursday, noon at the Fire Hall.

The next regular meeting will be Thursday, **May 12, 2016**, noon at the Fire Hall.

**M. ADJOURNMENT:**

**M – Stevens/S – Lund to adjourn.**

**Motion carried.**

Chief Miller adjourned the meeting at 12:36 pm.

MINUTES PREPARED BY:  
G. J. Peterson, Contract Secretary, City of Sitka