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**LOCAL EMERGENCY PLANNING COMMITTEE**

Regular Committee Meeting Minutes

April 9, 2015

Fire Hall

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**A. CALL TO ORDER** – LEPC Coordinator Stevens called the meeting to order at 12:05pm.

**B. ROLL CALL** – (Quorum established with one member present from four different categories.)

Present:

Category 2: Valerie Herrera

Category 3: Donna Callistini, Ken Fate, PIO

Category 4: Annabel Lund, Carol Berge

Category 5: Scott Wagner, Charles Howlett, Trish White (Chaired meeting following arrival)

Category 6: Mary Ann Hall, Bob Gorman,

Category 7: Al Stevens, LEPC Coordinator

Absent:

Category 1: Mayor McConnell, Assembly Liaison.

Category 2: Fire Chief Dave Miller, Lt. Jeff Ankerfelt, Sitka PD

Category 6: Don Jones

Others Present: George Bennett, SEARHC; Joe Danon, SFD; Pharmacy students Lauren Kaleta & Laura Hunzinger.

**C. ADDITIONS/DELETIONS TO AGENDA** - None

**D. APPROVAL OF MINUTES**

M - Fate/S Hall to approve the minutes of March 12, 2015 minutes.

Motion carried.

**E. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA** – None

**F. COMMUNICATIONS** – None.

**G. COMMITTEE REPORTS**

1. Pandemic Committee: None.

2. HazMat Report: Joe Danon reported:

- There haven't been any significant hazmat calls since last month.
- The ICS 300 class begins this Friday (4/10/15); ICS is integral to any hazmat call; HazMat calls are the one type of incident where ICS is mandated.
- Coast Guard Drill is coming up on Apr 24 (Statewide HazMat exercise will occur on the same date as Sitka's oil spill exercise).
- Monitoring results of air and water from the Fukijimo radiation release; measurements are being taken off the Vancouver Coast (fish farms); an extremely low level can be traced back to Fukijimo; in Juneau there is a radiation detection site where there is also a low level detected.

3. Public Information Officer (PIO) Report:

- PSA's will be recorded to promote Child Immunization Week (mid April)
- Donna will give a presentation at the Swan Lake Senior Center (4/10/15)

4. Red Cross:
  - Lund has been certified (and will be recertified) for psychological emergency response.
  - Plans are being finalized for a mini Red Cross Chapter at Mt. Edgecumbe Boarding High School (to teach emergency response; this will spread throughout the State to the home communities where student participants live).
5. Food Committee:
  - Gorman provided an update on the status of the Food Bank (requires a location and active management; intended to be located near the Salvation Army; a road block has been reached, requiring a broader community solution, with funds);
  - Stevens emphasized the importance of individual (and neighborhood) emergency food kits (nearly expired foods can be recycled to the Salvation Army);
  - Fate recommended consideration of a secure area near Sitka High School and Keet Gooshi Heen Elementary School connected by the Cross Trail; could be developed for an expanded, secured pad area for connex storage of emergency supplies and food in proximity to access roads (Possible LEPC partnership with Sitka Trail Works, City and others).
  - April 30 is national Emergency Preparedness “Plan-a-Thon Day” (FEMA).

#### **H. UNFINISHED BUSINESS**

1. **Coast Guard Oil Spill Exercise:** Over 100 people in the ICS model; Science Center has a major role in care of wildlife impacted by a spill, Science Center initiated the exercise out of concern for the hatchery in the event of a spill; this has resulted in donation of booms.
2. **National Fire Academy** – Sitka School District (kudos to Mary Wegner, Principal) recently participated in an emergency preparedness training, which focused on an active shooter incident; Rob has been trained as an instructor in the “Alice” approach for such incidents and will provide training to the SPD and SFD.
3. **Airport Disaster Drill:** Evaluators are still need for the upcoming airport disaster drill April 24th. There will be an evaluator’s workshop. Pharmacy Interns will participate as evaluators.

**I. NEW BUSINESS:** None.

**J. COMMITTEE COMMENTS** None.

#### **K. SET NEXT MEETING AGENDA/DATE(S)**

Regular Meeting Date: monthly on the 2nd Thursday, noon at the Fire Hall.

The next regular meeting will be Thursday **May 14, 2015**, noon at the Fire Hall.

Reminder: LEPC will recess in July and August 2015.

#### **M. ADJOURNMENT:**

**M - Lund/S - Berge to adjourn the meeting.**

**Motion carried.**

The meeting adjourned at 12:40pm.

MINUTES PREPARED BY:  
G. J. Peterson, Contract Secretary, City of Sitka