
LOCAL EMERGENCY PLANNING COMMITTEE

Regular Committee Meeting Minutes

March 12, 2015

Fire Hall

A. CALL TO ORDER – Vice Chair White called the meeting to order at 12:00pm.

B. ROLL CALL – (Quorum established with one member present from four different categories.)

Present:

Category 3: Donna Callistini

Category 4: Annabel Lund, Carol Berge

Category 5: Trish White, Charles Howlett

Category 6: Mary Ann Hall

Category 7: Al Stevens, LEPC Coordinator

Absent:

Category 1: Mayor McConnell, Assembly Liaison.

Category 2: Fire Chief Dave Miller, Valerie Herrera, Bill Peters, Lt. Jeff Ankerfelt, Sitka PD

Category 3: Ken Fate, PIO

Category 5: Scott Wagner

Category 6: Bob Gorman, Don Jones

Others Present: George Bennett, SEARHC; Ellen Daly, Public Health, Joe Danon, SFD; Pharmacy students Patrick Gladfelter & Michael King.

C. ADDITIONS/DELETIONS TO AGENDA - None

D. APPROVAL OF MINUTES

M/S to approve the minutes of February 12, 2015 minutes.

Motion carried.

E. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA - None

F. COMMUNICATIONS – None.

G. COMMITTEE REPORTS

1. Pandemic Committee: None.

2. HazMat Report: Joe Danon reported –

- Attended the Statewide HazMat meeting held in Anchorage in February. The Statewide HazMat exercise will occur on the same date as Sitka’s oil spill exercise.
- There have been minimal calls.
- Recently taught the section on HazMat Responses to the current EMT Class
- Al Stevens reported on repeated calls to Smith Street where businesses in the area were smelling propane. This turned out to be mercaptan in empty propane tanks that were being filled with water, causing a release. Eventually DEC was called and shut down the operation; EPA could levy fines.
- A resident found an old “dud” torpedo. EOD from Ft. Richardson arrived to investigate and found it did have a lot of charge. On March 5 EOD detonated the torpedo at the BIHA landfill. The explosion caused an avalanche on Verstovia.

3. Public Information Officer (PIO) Report:

- Al Stevens reported Sara Peterson, incoming City Clerk, will be certified as a PIO.
 - Donna Callestini continues to give presentations on neighborhood mapping.
4. Red Cross: Clarified the recent Emergency Preparedness Training given to the 4H Club was part of the Red Cross "Pillow Case Project" to teach elementary (3rd – 5th Grades) age children how to prepare and deal for various emergencies (Program was developed by the Red Cross after Hurricane Katrina; currently sponsored by Disney).
 5. Food Committee: None.

H. UNFINISHED BUSINESS

1. **Airport Disaster Exercise:** Evaluators are still need for the upcoming airport disaster drill April 24th. There will be an evaluator's workshop.

I. NEW BUSINESS:

1. Al Stevens provided a list of upcoming events and trainings:
 - March 14 – Mass Casualty Incident (MCI) Active Shooter for the EMT Class
 - March 23-27 – SFD/SPD/SHS staff will attend National Fire Academy Training in School Emergencies
 - March 27-April 4 – State Certified Course for Methods of Instruction SFD/SPD
 - April 7-10 – DHS&EM Emergency Preparedness Conference in Anchorage
 - April 9 – LEPC Regular Monthly Meeting
 - April 10-12 – ICS-300 class certified and taught by DHS at Fire Department for City Wide attendance: Federal, State, Local, Tribal, NGO's
 - April 13 – Airport Disaster Safety Meeting
 - April 20-24 – USCG City Wide Oil Spill Disaster Exercise
 - April 24 – DOT/CBS Airport Disaster Exercise
 - April 27 – Airport Disaster Hot Wash/Debrief
 - May 18-20 – Active Shooter (A.L.I.C.E.) Exercise SFD/SPD
 - May 21 – After Action/USCG Oil Spill Exercise
 - May 27 – Sitka Sound Seafoods Hazwopper Class/SFD Exercise
 - August 18-September 5 – Hazmat Operations Class at SFD

J. COMMITTEE COMMENTS

Al Stevens recommend LEPC recess in the summer months of July and August 2015.
M-Stevens/S-Lund to recess in July and August 2015.
Motion carried.

K. SET NEXT MEETING AGENDA/DATE(S)

Regular Meeting Date: monthly on the 2nd Thursday, noon at the Fire Hall.
 The next regular meeting will be Thursday **April 9, 2015**, noon at the Fire Hall.

M. ADJOURNMENT:

M/S to adjourn the meeting.
Motion carried.

The meeting adjourned at 12:25pm.

MINUTES PREPARED BY:
 G. J. Peterson, Contract Secretary, City of Sitka