



# City and Borough of Sitka

TAX DIVISION

100 Lincoln Street • Sitka, Alaska 99835

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## SUB-CONTRACTOR VERIFICATION FORM Long Term/Short Term Equipment Rentals Only

**Instruction:**

- *All fields are required and must be completed accurately in order to receive this exemption*
- *Resale Card must be presented to the vendor to qualify for this exemption*
- *Resale Card must list Equipment Rentals as a code on the card presented*

Date of Purchase: \_\_\_\_\_ Resale Exemption No: \_\_\_\_\_

Sub-Contractor Requesting Exemption: \_\_\_\_\_  
(Business Name)

Project Name \_\_\_\_\_

Primary Contractor: \_\_\_\_\_  
\_\_\_\_\_

Brief Description of Items Purchased:

\_\_\_\_\_  
\_\_\_\_\_

**I hereby declare that the above information provided is true to the best of my knowledge and belief, and that I understand this form can be used to verify compliance with the SGC 4.09.100 (n) exemptions ordinance.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Sales Tax Office Use Only:**

Verified By \_\_\_\_\_  
Approved By \_\_\_\_\_  
Date \_\_\_\_\_

Submit forms to:

City and Borough of Sitka  
Sales Tax  
100 Lincoln Street  
Sitka, Alaska 99835

Fax 907-747-0536

Email:  
[salestax@cityofsitka.org](mailto:salestax@cityofsitka.org)