



City and Borough of Sitka

TAX DIVISION

100 Lincoln Street • Sitka, Alaska 99835

PHONE: (907) 747-1840 / 747-1853 FAX: (907) 747-0536 E-MAIL: salestax@cityofsitka.org

CLOSURE NOTICE

Please close my sales tax account with the City & Borough of Sitka.

Sales Tax No _____

Name of Business _____

Mailing Address _____

Date of Closure _____ Reason for closure _____

TRANSFER OWNERSHIP OR SOLD BUSINESS

If you sold your business or transferred ownership to another party, the Sales Tax Department must be notified of this change

Name of Purchaser _____

Mailing Address _____

Date Sold/Transferred _____

I understand that should I re-open or start another business, I will need to register with the Sales Tax Department before conducting business in the City & Borough of Sitka.

Signature

Date

Print Name

Phone No