

September 22nd, 2016

Newsletter 3rd Quarter 2016

Volume 13, Issue 3



Time to file your 3rd quarter returns!

3rd Quarter 2016

MARK YOUR CALENDER!!



File by Oct 31st to avoid late fees/penalties!

JULY- AUGUST- SEPTEMBER

REMINDER: Businesses that generated zero revenue are still required to file sales tax returns on time.

REMINDERS & UPDATES!

3rd Quarter Returns Due Oct. 31st

Don't forget!

5% Sales Tax Months; The sales tax rate is now 5% during the months of October, November, December, January, February, March. Rentals of Real Property (except for Long Term residential units) for thirty or more consecutive days remain at 5% (SGC 4.09.120). Bed tax remains at 6%.

SALES TAX:

Sales Tax Cap is \$3,000.

(\$180 = 6% Months or \$150 = 5% Months)

PROPERTY TAX:

If you have not paid your property tax yet, it is late! Pay by September 30th to avoid additional penalties and interests.

Questions?

We are available to answer questions! Visit or call for any help with the filing of your sales tax quarterly returns

(907) 747-1840

Office Hours:

M-F 8:00am-5:00pm
100 Lincoln Street
2nd Floor
Finance Department
Tax Office: Room 217



Hannah Nelson
Tax Accountant
Phone: (907) 747-1853
tax@cityofsitka.org

We're on the Web
www.cityofsitka.com
'Business' Tab



Tax Free Days for 2016

The City and Borough of Sitka will be having two tax free days this year.

Friday, November 25th and Saturday November 26th.

CIGARETTE & TOBACCO PRODUCTS LICENSE

EXPIRES DECEMBER 31, 2016

Applications for renewal will be mailed out to those with existing licenses by no later than the November 30th. However, if you are importing tobacco products, manufacturing, or selling in the City and Borough of Sitka and did not receive a license application, one may be obtained on our website or at the City Hall. You are required to be licensed and report your activity per SGC 4.26.

There is a \$100.00 fee for the license.

Sitka Artisan's Market

December 2—4th, 2016

All Vendors must be registered to collect and remit sales tax prior to setting up to sell at the market. Come into the Tax office at the City Hall or call 907-747-1840 if you have questions. Registration forms can be found online or in our office.

**Tax Returns are due by
Monday Dec 5th**



Resale Exemption Cards

Expires December 31, 2016

Current holders of resale exemption cards should be aware that these cards will expire on December 31, 2016. A new application for 2017 will be mailed out to current card holders in November. The application must be completed and payment of \$25.00 plus \$1.25 (5%) sales tax for a new valid card to be issued for 2017. The application can be marked as renewal and same codes will be used as last year. New cards will be mailed out prior to January 1st or within one week of receipt of the application.

If you do not receive an application in the mail, you can find them online or at the City Hall.

Businesses must be in good standing in order to be issued a resale exemption card.

The City will be closed for the observance of the following Holidays

Alaska Day (Oct 18) Veterans Day (Nov 11) Thanksgiving (Nov 24) Christmas (Dec 26)