



June 27th, 2016

Volume 13, Issue 2

Newsletter 2nd Quarter 2016

2nd Quarter Returns Due July 31st, 2016

REMINDERS!

6% Sales Tax—April, May, June, July, August, and September.

Rentals of Real Property (except for Long term residential units) for thirty or more consecutive days remain at 5% (SGC 4.09.120). Bed tax remains at 6%.

2016 Resale Exemption Card — Please remember to include the \$26.50 filing fee with your application.

Senior Cards are for Personal Use Only!

Seniors except cards are for personal use only. Seniors using this exemption for Business Use or for Family Members should be reported to our office. Vendors have authorization to reject an exemption card if they feel it is being abused by the holder.

Sales Tax Cap is \$3,000.00 — The maximum sales tax per invoice is \$180.00 from April 1st to September 30th. The cap applies ONLY to **monthly** based invoices. 4.09.100(N).

Exempt Non-Profits — There are two types of nonprofit exemptions; *Paying tax* [4.09.100(L)] and *collecting tax* [4.09.100(V)].

Find the list of [eligible non-profit organizations](#) on our website before applying the exemption.

If your organization is eligible and is not on our list, come in and apply!



*Welcome
New Business*

Alaska Realty Services

AKTECK LLC

Arrowhead Construction

Dave's Custom Filet

Ed Newberg Services

Element Agency LLC

1st Class Painting

Foss Carpentry

Frontier Repair

CPT Gary's Sitka Adventure

Golden Jet LLC

HPR Crab and Brew

Morning Glass Fisheries LLC

Sitka Summer Music Festival

Taste of Sitka

Wild horses Charter LLC

2nd QUARTER 2016

*April 2016

*May 2016

*June 2016

File by July 31st to avoid fees!

All Tax Forms are available online

www.cityofsitka.com —> Business Tab



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Tax Clerk

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Tips to help your business

- File early! Avoid paying late fees by filing on-time. Q2 Deadline July 31st, 2016
- Save up to \$400/year by making monthly payments. [See Monthly Coupons.](#)
- No Sales this quarter? You are still required to file. Just check the box at the top of the page and don't forget to sign!
- If your traveling for extended period of time, Pre file your returns to avoid late fees.
- Need help filling out your blue return? [Watch the tutorial to learn how.](#)

Why Is Returning Sales Taxes To The City Required?

The City and Borough of Sitka depends on the collection of sales taxes for an average of 30% of it's revenue. The citizens of Sitka pay their 5% or 6% to your business, trusting that it will be invested in the running and improvement of their city. It is than your fiduciary duty to return that money to the city. Using this money as revenue to run a business will often result in confusion when it comes time to return that money to the city. We advise always keeping the sales tax separate from the revenue earned in your books. This will aid in filing, qualifying for discounts, avoiding late fees, and best of all, decrease the stress at the end of each quarter.

The City of Sitka appreciates your hard work and the revenue your business generates. We at the tax office are here to help to the best of our ability. Please call us any time you have questions. Best Wishes to you all through 2nd Quarter!

Address Change?

Has your mailing or physical address changed? Did you close your Business?

Update your information using your quarterly form or by filling out a Business Change form.

Forms are available online at www.cityofsitka.com.

[Business Change Form](#)

[Close your Business](#)

Form Must Be Signed To

Close



www.cityofsitka.com

'Business' Tab