



March 15th, 2016

Volume 13, Issue 1

# Newsletter 1st Quarter 2016

## 1st Quarter Returns Due May 2nd, 2016

### REMINDERS!

**6% Sales Tax**—April, May, June, July, August, and September.

Rentals of Real Property (except for Long term residential units) for thirty or more consecutive days remain at 5% (SGC 4.09.120). Bed tax remains at 6%.

**2016 Resale Exemption Card** — Please remember to include the \$26.50 filing fee with your application.

**Sales Tax Cap is \$3,000.00** — The maximum sales tax per invoice is \$150.00 from Jan—Mar, and \$180.00 from April 1st to September 30th. The cap on rentals and leases applies **ONLY** to **monthly** based invoices. 4.09.100(N)

**Exempt Non-Profits** — There are two types of nonprofit exemptions; *Paying tax* [4.09.100(L)] and *collecting tax* [4.09.100(V)].

Find the list of [eligible non-profit organizations](#) on our website before applying the exemption.

If your organization is eligible and is not on our list, come in and apply!

#### 1st QUARTER 2016

\*January 2016

\*February 2016

\*March 2016

File by May 2nd to avoid fees!



*Welcome  
New Business*

Cleaned by Amber

Coastal Transport SE LLC

Freelance Mechanics

Jeske's Construction

Kusina Ni Mang Sol

Laughing Turtle Comics

New Creation Mobile Bistro

Pacific Parallax LLC

Parker Carpentry Service

SE Travel Partners

Sitka Mobile Electronics

Tadic Tutoring

The Sawmill Farm



## Join us in Celebrating

On Sunday, March 20<sup>th</sup> ~ 2:00-4:00 p.m., for the Sitka Public Library's 93<sup>rd</sup> birthday. The event will feature guest speakers, live music, light refreshments, fun games for children, and a photo presentation. Join us for the grand opening of our newly remodeled federal grant funded facility.





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## Tips to help your business

- File early! Avoid paying late fees by filing on-time. Q1 Deadline May 2nd, 2016
- Save up to \$400/year by making monthly payments. See Monthly Coupons.
- No Sales this quarter? You are still required to file. Just check the box at the top of the page and don't forget to sign!
- If your traveling for extended period of time, Pre file your returns to avoid late fees.
- Need help filling out your blue return? Watch the tutorial to learn how.

## Why Is Returning Sales Taxes To The City Required?

The City and Borough of Sitka depends on the collection of sales taxes for an average of 30% of it's revenue. The citizens of Sitka pay their 5% or 6% to your business, trusting that it will be invested in the running and improvement of their city. It is than your fiduciary duty to return that money to the city. Using this money as revenue to run a business will often result in confusion when it comes time to return that money to the city. We advise always keeping the sales tax separate from the revenue earned in your books. This will aid in filing, qualifying for discounts, avoiding late fees, and best of all, decrease the stress at the end of each quarter.

The City of Sitka appreciates your hard work and the revenue your business generates. We at the tax office are here to help to the best of our ability. Please call us any time you have questions. Best Wishes to you all through 2nd Quarter!

## Long Term Residential Rentals

If the account's entire yearly gross receipts are exempted under Long Term Residential Rentals and the account is in good standing it can now be closed. Call us to find out if your account qualifies! All open accounts are required to file to avoid fees.

**Form Must Be Signed To**

**Close**



[www.cityofsitka.com](http://www.cityofsitka.com)

**'Business' Tab**

